

**BELGRADE TOWNSHIP BOARD MEETING  
NICOLLET COUNTY SATELLITE OFFICE  
August 8<sup>th</sup>, 2017**

The Belgrade Township regular monthly meeting for August was held on August 8<sup>th</sup>, 2017 at the Nicollet County Satellite Offices in North Mankato. Chairman Craig Smith, Supervisor Mary Milbrath, Supervisor Randy Gish, Supervisor Tim Lorentz, Supervisor Tom Langdon, Treasurer Richard Timm and Clerk Lori Cullen were present as well as Harlan Olson, Attorney Alex Johnson, Eric Miller, Joan Untiedt, Loren Lindsey and Chris Frederick.

Craig called the meeting to order at 7:00 P.M.

Craig called for Additional Agenda Items and Approval of Agenda. Randy made a motion to approve the additional agenda items. Mary seconded the motion. The motion passed.

The minutes from the July 11<sup>th</sup>, 2017 meeting were reviewed. Tim made a motion to approve the minutes. Mary seconded the motion. The motion passed.

Richard Timm gave the Treasurer's Report for July. There is \$9,843.99 in the Checking account, \$16,816.66 in the Platinum account and \$409,127.97 in the ICS account as of July 31<sup>st</sup>, 2017. Randy made a motion to accept the Treasurer's Report. Tom seconded the motion. The motion passed.

Claims were reviewed from July 2017, as well as July's payroll. Mary made a motion to accept the July claims and payroll. Randy seconded the motion. The motion passed.

**OLD BUSINESS**

Craig called for any further discussion regarding anything from the list of old business. There was no discussion from the list of Old Business: Attorney Alex Johnson (annexation Lawyer); MNDOT – Ted; Email from Alan Hiniker; Bill from City of North Mankato; External Audit; Bill from Nicollet County – Redetermination Levees; 2017 Census update; DEED/Broadband; Dust Control Update.

**NEW BUSINESS**

Alex Johnson attended the August meeting to get a signature on an engagement letter with his office. Mary questioned if both parties can withdraw at any time. Alex stated it's just an agreement. He said "Yes. Either party can terminate at any time. Mary made a motion to accept the agreement. Tom seconded the motion. Motion passed.

Nicollet County Township Association Meeting – Mary received a call from Eileen Darling inquiring if the Belgrade Township Board members will be attending the next county meeting. It will be held Nov 15<sup>th</sup>, 2017.

Eric Miller from the Watershed Program spoke with Mary and informed her of an important upcoming meeting for all to attend. It will be August 17<sup>th</sup>, from 9:00 A.M. – 12:00 P.M. at the Armory in Mankato. Tim will try to get there and maybe Tom.

The time clock for FT/PT employees has been occasionally not registering a time punch on timecards. The board discussed several options. Joan Untied suggested a Cam Scanner. All that is needed for that is a smartphone, which Harlan has. The decision was tabled until next meeting.

Mary reported there is nothing new regarding the Census.

There was a District 4 Meeting in Farmington, MN 8-7-2017. Mary attended and gave a brief summary of the meeting as follows: Attendees were told that MATIT will be mailing Worker's Comp refund checks again this year. They also discussed fence line ownership; Encouraged townships to strive

to go completely biodegradable; Nick Frentz would like to attend one of our meetings; Special election dates have changed; There's money out there for new voting equipment; Be very careful with allowing people to work for the township as unpaid volunteers because there have been lawsuits; There's been an increase in weight limit on township roads by 10% without giving any added funds to maintain them; Broadband was addressed by Gary Peterson; They spent a lengthy amount of time discussing annexation; Whenever someone in our township is fined, the county needs to reimburse us for part of what they receive; Beware of a gas tax scam that's going on. The next District 4 meeting will be in LeCentre next year.

Lori proposed purchasing a digital recorder to record meetings. Tom made a motion to have Lori purchase one. Mary seconded the motion. The motion passed.

Mary thanked Harlan for taking care of the orange cones/road issue by Purrier Addition.

OFCCP's nondiscrimination and EEO laws are required to be prominently posted for FT/PT employees ("Equal Employment Opportunity is the Law" poster). Joan Untied has an extra set we can have.

Craig and Harlan were invited to go on a road tour by Dean Enter with Nicollet. The point of the tour was to show them the benefits of using ¾" gravel w/fines, especially on the hills. It seems to really help.

Some of the big culverts by Kerns Addition are starting to fail. The county engineer from Blue Earth County said the township can hire an engineer and then ask for county aid. It's an urgent situation that we need to get started on. Richard suggested speaking with the county engineer, Seth. Craig will call him.

Lori is still in the process of getting documents to the CPA for the external audit.

Part Time – Chris Frederick has a class B license with no restrictions (straight axel truck). Joan suggested Greater Mankato Grove Job Hub. Tom will contact. Tom will also put together an ad for PT help needed. We may need to approve more overtime for Harlan. No motion was made.

Tim requested that the township replace an evergreen tree for Teresa Webber. It was clipped by the grader which caused it to snap off. Tim will check into the cost. She is willing to put it back further than the 47' from center.

#### OTHER BUSINESS

Richard Timm inquired about the township ditches. He said they need to be mowed. He also expressed concern about the weeds.

#### ADJOURN

Randy made a motion to adjourn. Tim seconded the motion. The meeting adjourned @ 8:15pm.

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Craig Smith, Chairman

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Date

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Lori Cullen, Clerk