

BELGRADE TOWNSHIP
MINUTES OF BOARD MEETING

September 12, 2023

Nicollet County Human Services Building, North Mankato

Present: Supervisors: Corky Berdan, Bryan Bode, Christopher Frederick (partial meeting),
Mary Milbrath, and Shane Nelson
Town Clerk: Joan Untiedt
Town Treas: John Speckel
Residents: Six Residents

Meeting called to order by Chair Bode at 7:00 p.m. Pledge of allegiance was recited.

Milbrath/Berdan move/second to approve the agenda, approved by all supervisors in attendance.

Nelson/Berdan move/second to approve the consent agenda including minutes from prior board meeting, claims, and payroll as presented, approved by all supervisors in attendance.

Treasurer's report presented by Speckel. The total cash balance as of August 31, 2023, is \$541,238.72.

Milbrath/Berdan move/second to approve the treasurer's report as presented, approved by all supervisors in attendance.

Old Business

1. Kern's east culvert project is complete but still waiting for MN DOT approval.
2. No updates on pending culvert installations.
3. Received word the Freightliner replacement build will begin November 6, 2023. Discussion on looking for a used vehicle to operate until the new vehicle is done and delivered. Continued discussion on fixing the Freightliner to pass DOT inspection so it could be used until the new truck is ready. Suggestion to take to another shop to have another DOT test done to ensure it is not ready for the road. Berdan will call Freightliner to ask about the truck and a decision to be made at the next meeting.
4. Ziegler said the quote for a grader replacement would increase 4% on October 31st.
5. Nelson called One-Step on GPS tracking. The cost is \$113 to set up with \$41 per month cost for 3 units. Milbrath called Nicollet County and they said they do not use any GPS tracking. Discussion on uses for the tracking software. Bode/Berdan move/second to contract and set up the grader and International with OneStepGPS, approved by all supervisors in attendance.
6. Berdan secured bids from Split Enz Construction and AmLawn for contracting snow removal. Decision to be made at the next meeting after receiving a third quote.
7. One more resident was identified on Birch Bluff Drive in need of notification of tree trimming in the area. Untiedt will forward the letter regarding the vegetation control and tree removal.

8. A training opportunity could be executed by Jackson Heavy Equipment Training for 526th Street. It would be a weeklong Ltap training. The cost is \$1,700 per day for 10 people and \$1,850 per day for 11 people. Participants would be charged a fee to be part of the training. Milbrath will secure more information on who pays for materials, management of the program, and how Ltap would manage the training.
9. An email was sent for the spring spraying of weeds.
10. Bolton & Menk performed a survey of 391st Lane. They need more information on the area needed for a turnaround and the residents involved. Olson suggested putting in a drive with a larger radius, could push snow off the road, be able to back up and turn around. Berdan and Olson will look at the survey stakes and talk to the landowners about a turnaround.
11. Bode and Frederick attempted to visit with the residents involved with a turnaround on Minnewaukon. There is private property to the south and the township may need an easement or purchase land to put in a turnaround. Supervisors will again contact the resident before approving a survey of the area.
12. No response has been sent to date on the letter received regarding Cartway 130. All documents will be submitted to the new attorney and ask him to respond to the resident.
13. District 4 meeting was held in Arlington on August 9th with many topics discussed.
14. No one attended the broadband meeting.

New Business

1. Ltap training schedule was posted in the monthly MAT newsletter.
2. Quarterly meeting of the fire department was held in August. No response has been received regarding a grant application for a new pumper truck. New truck ordered and paid for last year should be done and picked up in the next month. There were overrun costs, including a surcharge, which was paid for by the interest earned on the funds submitted by all the government units in the joint power agreement.
3. Milbrath received a call from a resident regarding a shed on 496th Street being built by John Herrley. It was in the right-of-way. Milbrath called Nicollet County regarding the setback and the permit. The resident had moved the stakes marking the right-of-way, but the shed is now 50 feet from the line.
4. There is an online seminar on LRIP (Local Road Improvement Program) regarding the application process to securing funding for road improvements. The process opens on September 12th. Milbrath contacted Nicollet County, but they recommended hiring an engineer to work on the process and the county would do the administration. However, the county does not have the time now. Milbrath listened to the online seminar and suggested the funding could be used for 526th Street, Minnewaukon Drive, 391st Lane, paving of the hills, 496th Street, and/or low areas west of 17. The deadline for the grant application is December 8th. Milbrath will contact Bolton & Menk to ask them to assist with the project before the deadline.
5. The township currently mows the ditches in the right-of-way to the road. Discussion on not mowing the bottom part of the ditch. Suggestion to do what mowing is necessary and have Olson use his best judgment while mowing.

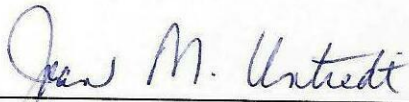
6. Annexation agreement submitted by Frederick on his red-line suggestions to the attorney form. However, this form was not available for the supervisors or residents and will be deferred to the next meeting.
7. Nicollet County Board of Adjustment & Appeals sent a letter regarding a hearing on September 18th to hear the request of Thomas Clement for an after the fact reduction of the side yard setback. He built a garage (or shed) within 4 feet of the property line instead of the required 10 feet. There is no impact on the township. However, the county gave them a permit and there was an error.
8. A special election will be held on Tuesday, November 7th for the school district referendum questions. Blue Earth County was contracted to administer the election. There will be no mail balloting. Residents of the township will have to go to the North Mankato Fire Station #2 located at 1825 Howard Drive in North Mankato. Absentee ballots and early voting are available by contacting Blue Earth County.
9. MAT annual conference will be in Saint Cloud from December 7-9, 2023.



Bryan Bode, Chair

10-10-23

Date



Joan Untiedt, Town Clerk

10-10-23

Date