

BELGRADE TOWNSHIP
MINUTES OF BOARD MEETING

June 13, 2023

Nicollet County Human Services Building, North Mankato

Present: Supervisors: Corky Berdan, Bryan Bode, Christopher Frederick, Mary Milbrath,
and Shane Nelson
Town Clerk: Joan Untiedt
Town Treas: John Speckel
Employee: Harlan Olson
Residents: Thirteen Residents

Meeting called to order by Chair Bode at 7:00 p.m. Pledge of allegiance was recited.

Milbrath/Frederick move/second to approve the agenda as presented, approved by all supervisors in attendance.

Frederick/Milbrath move/second to approve the consent agenda which included minutes from board meeting on May 9, minutes from emergency meeting on May 25, claims, and payroll as presented, approved by all supervisors in attendance.

Treasurer's report presented by Speckel. The total cash balance as of May 31, 2023, is \$401,735.90.

Frederick/Berdan move/second to approve the treasurer's report as presented, approved by all supervisors in attendance.

Old Business

1. The recent construction meeting with Holtmeier Construction regarding Kern's culvert replacement stated the culvert was one-third installed. Some of the culvert pieces were damaged and waiting for MN DOT and Nicollet County to approve the repairs to the pieces before finishing installation. Weather is cooperating. Electric golf carts were delivered, and keys distributed to the residents of Kern's East. Project started on June 5th.
2. Bridge replacement on Old River Bluff Road is on hold until 2024.
3. No update on the Deichman culvert approved at the last meeting.
4. No inquiries to date for part-time employees to assist the township.
5. Update on equipment:
 - Crysteel indicated the replacement for the Freightliner should be built in September. A contingency plan needs to be put in place in case the truck is not received by the winter season. Discussion on the plan tabled to next meeting.
 - MN Bid charges 6% up to a maximum of \$750 to sell the current Freightliner if the sale is over \$4,000.

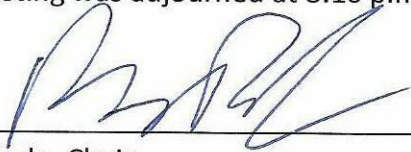
- Discussion on the Minnesota Uniform Municipal Contracting Law as it applied to a new grader. Milbrath contacted the MAT attorney regarding bids and the process necessary to purchase a new grader. Discussion tabled until next meeting to possibly call a special meeting of the residents to discuss purchase or lease of a grader which is needed by 2025. Warranty on the current grader expires August 2024. Berdan to call and get terms on the quotes received.
 - No update from Nelson on GPS tracking for equipment.
6. Gravel has been applied to roads on the list identified on the road tour. Approximately 2,600 tons of gravel have been hauled. The type of gravel used was the same as the gravel used for testing. Frederick said there were too many fines. Gravel 5 is dusty which is what was applied.
 7. Complaints received from residents that SW Dust Treatment has not applied their treatment as scheduled.
 8. One quote received from Kato Lawn in the amount of \$40,770 for tree trimming. M & K and Philip Radel were also going to submit estimates. Tabled to next meeting.
 9. Letter will be written to one resident regarding a masonry mailbox in the right-of-way.
 10. 526th Street is below grade and needs rebuilding. The road has residents on it and cannot be a minimum maintenance road. Further discussion on utilities or abandonment of the road. Tabled until next meeting.
 11. Barricade signs have been received.
 12. Cartways/private roads discussion:
 - Bode received a call from a resident who purchased land and wants to reinstall a cartway.
 - Township should work with all the residents to have access to land.
 - Frederick explained the process to establish a cartway.
 - Also question on trees which can be planted up to the property line. However, a tree can be trimmed if it overhangs to an adjoining property or right-of-way.
 - Frederick outlined the process to abandon or vacate a cartway.
 - Craig Smith challenged the township because TC 130 is not maintained. There is a locked gate on the cartway after the first .14 miles which is maintained by the township. Need to determine who owns the gate. This portion of the cartway does not allow public access. Board will discuss what will be done for maintenance.
 13. Since ME Engineering did not find any roof leaks during the building evaluation, no repairs will be done at this time. It will be addressed if the roof leaks in the future.
 14. Nicollet County judge has granted our petition to not hold a special election for the treasurer position which was missed on the 2022 election. It will be added to the 2024 ballot.
 15. Attorney has returned the employee handbook with suggested changes. Discussion on holidays and what is paid. Frederick/Berdan move/second to add Juneteenth as a paid holiday to the full-time schedule, approved by all supervisors in attendance.

New Business

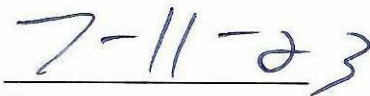
1. A culvert application was received by Matthies for placement on 405th St. Employee Olson and Nelson viewed the proposed location and have approved the culvert for installation.
2. Frederick/Bode move/second to set the supervisor hourly rate who works as an employee on roads to be the same as other part-time employees currently at \$25 per hour, approved by all supervisors.

3. LTAP training schedule has been posted. Olson recently attended one at the MN DOT office on CDL requirements, load requirements, trenching, land surveying, and snow/ice control.
4. Nicollet Fire Dept. held their quarterly meeting on May 22nd. No update on the grant application for a new truck. Anticipate a summer delivery of the truck ordered two years ago. Review of the joint powers agreement and the percentage split for townships will be done.
5. There is a tree stump in a ditch on Old River Bluff Road affecting the water flow. The stump is on private property.
6. Tree trimming needs to be done on the Gamble hill due to trees hitting the grader. Another tree went down and was removed.
7. Resident called regarding sealcoating on Honeysuckle Lane. Olson said it was last done in 2017. They also asked for a snow fence on Birch Bluff and Honeysuckle Lane. Will add to the list to review for next year.
8. Discussion of quality of sealcoating on 506th Street in the past. Bode to get cost estimates from Nicollet County.
9. Tod Becker took over possession of a cartway in the past and it worked out great for him.
10. Town Law Review to be held on June 14th.
11. Proposal received from Kennedy & Kennedy for legal services. Looking for one more along with the current attorney before a decision is made.
12. Nicollet County Association of Townships meeting is on July 12th at the Nicollet Legion beginning at 7:00 p.m.

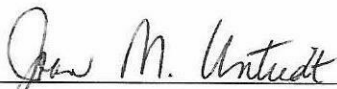
The meeting was adjourned at 8:10 p.m.



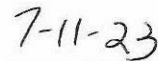
Bryan Bode, Chair



Date



Joan Untiedt, Town Clerk



Date