

BELGRADE TOWNSHIP
MINUTES OF BOARD MEETING

January 10, 2023

Nicollet County Human Services Building, North Mankato

Present: Supervisors: Corky Berdan, Bryan Bode, Christopher Frederick, Mary Milbrath,
and Shane Nelson
Town Clerk: Joan Untiedt
Town Treas: John Speckel
Employee: Harlan Olson
Residents: Nine Residents

Meeting called to order by Chair Bode at 8:36 p.m.

Additions to the agenda include adding discussion on new laptop for the treasurer and topics for future work session. Frederick/Milbrath move/second to approve the revised agenda, approved by all supervisors in attendance.

Milbrath/Frederick move/second to approve the December meeting minutes as presented, approved by all supervisors in attendance.

Frederick/Nelson move/second to approve the treasurer's report given by Untiedt, approved by all supervisors in attendance. Milbrath/Berdan move/second to approve the claims as presented, approved by all supervisors in attendance. Frederick/Milbrath move/second to approve payroll as presented, approved by all supervisors in attendance.

Old Business

1. Contacted Ziegler and RDO regarding a snow pusher/ditch cleaning bucket and a quote will be forthcoming.
2. Diesel fuel contract signed for \$3.739 per gallon for time period April 15 to September 30.
3. Discussion on an ordinance for setbacks will be deferred to the work session in April.
4. Cheryl Michels (former chair) received an estimate from Greener World Solutions for \$8,000 for repairs to the town shop roof. Bode will secure another quote and bring to the next meeting.
5. Prior annual meeting had a discussion on a new town shop building or addition to the current building. Former supervisors were working on a quote from Morton Building to bring to the residents in March. Suggested to have a structural engineer look at the building and submit an opinion. New supervisors were invited to take a tour of the shop building and yard. There are also drainage problems inside the building.
6. Discussion continued on the annexation agreement with the City of North Mankato. Comments from residents included question on the area that would be part of the annexation area. An informational

- report on annexation will be given at the annual meeting. The agreement with the city will be finalized at the April work session.
7. Distributed the agreement with the Nicollet Rural-City Fire Association. Bode will get the effective date and signed copy along with clarifying the household estimates between the township and City of Nicollet.
 8. Milbrath/Frederick move/second to authorize the town attorney Mike Couri to proceed with the petition to the courts to defer a special election for treasurer to the 2024 general election, approved by all supervisors.
 9. Milbrath will represent the board at the Nicollet County Township Association.
 10. Supervisors are to submit newsletter articles to Untiedt as soon as possible.
 11. Several locations were researched to hold the annual township meeting in March. The Nicollet County office does not have enough room to hold residents that may want to attend. Contacted the North Mankato Fire Hall Community Room (already booked), Crossview Covenant Church (cost would be \$295), and Nicollet Legion Hall (already booked). Another option would be to have the meeting again at the town shop building. Frederick/Nelson move/second to secure the Crossview Covenant Church room at a cost of \$295, approved by all supervisors.

New Business

1. Employees

- Untiedt has appointed Suzie Hall as Deputy Clerk. Speckel will announce a Deputy Treasurer at the next meeting.
- Training for the new treasurer is available at the MAT office in St. Michael.
- Milbrath/Frederick move/second to purchase a new laptop for the treasurer, approved by all supervisors.

2. Equipment

- Employee Edward Olson had an accident on December 25th by the substation. He was trying to widen the road with the grader. Olson was watching the wing to not go in the ditch, looked up and saw a pickup truck right in front of him. The grader hit the front corner of the pickup and took out the headlight. The truck was trying to go around the plow. Report was filed with the insurance company.
- Another incident happened when a Fed Ex truck was driving too fast on the road and missed the township equipment by two feet. Olson took the ditch to avoid a collision and the Fed Ex driver continued without stopping.
- On December 26th there was a stump from a previous landslide on Old River Bluff Road. A car was coming toward the plow on an icy road. Our employee moved to the right to avoid collision and hit the stump. Repairs will be needed to the wing.

3. Roads

- Discussion on storm calls received during the recent snow storm. Untiedt read the Nicollet County plow schedule for storms. City of North Mankato equipment was found plowing in the township. However, no emergencies were reported except for one on 409th Ave. for a furnace

not working. No one on the board said they called the city to help. However, Bode (city employee and not an installed supervisor at the time) was sighted on Honeysuckle Lane. He said public works director called him and apparently Craig Smith (former supervisor) authorized the plows to go out. There was no declared emergency and one supervisor cannot authorize additional subcontractor. Bode said it was a good neighbor act. Others want to be sure the township is not billed for this plowing.

- Discussion on gravel price quote from Minnesota Paving Materials and quality of gravel added last year. Decision to wait until another quote is received from Holtmeier before authorizing a contract for 2023 materials.

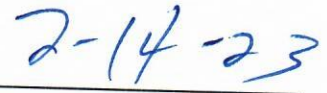
4. Other

- Frederick/Berdan move/second to set March 21, 2023 as the alternate date for the annual meeting if inclement weather occurs on March 14, 2023, approved by all supervisors.
- Frederick/Milbrath move/second to hold the Board of Audit meeting on Tuesday, February 28th beginning at 7:00 p.m. at the Nicollet County office in North Mankato, approved by all supervisors.
- Minnesota town aid certification will be \$2,505.
- Frederick/Berdan move/second to approve Milbrath applying for a position on the Region Nine Development Commission, approved by all supervisors.
- Work session date and time will be set at the next meeting for a date in April. It will include some topics such as AWAIR plan, snow routes, setback ordinance, fire department agreement, and ordinance and resolution book.

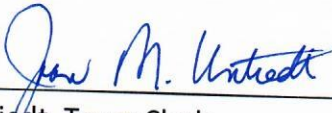
Nelson/Frederick move/second to adjourn the meeting at 10:00 p.m., approved by all supervisors in attendance.



Bryan Bode, Chair



Date



Joan Untiedt, Town Clerk



Date