

BELGRADE TOWNSHIP
MINUTES OF BOARD MEETING

July 12, 2022

Belgrade Township Shop

Present: Supervisors: Sandy Howe, Gerri Krueger, Cheryl Michels, Mary Milbrath, and Craig Smith
Town Treas.: Ashley Hanley (left after report)
Residents: Edward Olson – 48805 387th Lane
Karen Smith – 41296 Judson Bottom Rd
Dave Chambers – 496th St.
Steve & Kathleen Burnett – 53042 Rockford Rd
Alex Melvin – 50605 Birch Bluff Dr.
Tod & Diane Becker – 50542 Old River Bluff Rd
Andy & Marilyn Frederick – 38305 490th St.
Employee: Harlan Olson
Guest: Jessica Schwie

Absent: Town Clerk: Joan Untiedt

Meeting called to order by Chair Michels at 7:00 p.m. Pledge of Allegiance recited by all in attendance. Reminder of town meeting etiquette was recited.

Milbrath/Krueger move/second to approve the agenda, approved by all supervisors in attendance.
Michels/Milbrath move/second to approve the previous month's minutes, approved by all supervisors in attendance.

Hanley reported the cash balances for all accounts total \$510,143.46. Milbrath/Krueger move/second to approve the treasurer's report, approved by all supervisors in attendance.

Milbrath/Michels move/second to approve the claims as presented along with the additional invoices from Stonebrooke, approved by all supervisors in attendance.

Krueger/Milbrath move/second to approve the payroll as presented, approved by Howe, Krueger, Michels, and Milbrath. Smith dissented with the comment of too many meetings attended.

Old Business

1. Culverts & Ditches

- DNR permit was approved and received a copy for the Kern's box culvert project.
- Discussion on utility permit applications and associated fee. Michels/Howe move/second to mandate a permit application from all utility companies with a \$500 fee along with a \$75,000 bond, approved by Howe, Krueger, Michels, and Milbrath. Smith dissented.
- Neubert culvert not completed.

2. Equipment

- Backup signs for equipment not completed.
- Replacement for Freightliner is in line to be ordered.

3. Roads

- Replacement of signs and posts have not started.
- Signs on 411th and 490th streets were unbolted, removed, and stolen. Discussion on identification to put on current signs and equipment. Looking at stickers that cannot be removed from each sign or equipment. Milbrath/Krueger move/second to order a sheet of stickers in a variety of sizes to identify Belgrade Township ownership for an approximate cost of \$50, approved by all supervisors in attendance.
- Road tour was conducted on June 22nd by Howe, Krueger, Michels, and Milbrath. Smith did not attend.
 - It was noted the Minnesota DOT grate on the base of Timber Lane and Old River Bluff Road was clear of debris.
 - Weeds were noted on the tour to be minimal. Roadside Vegetation Management sprayed for noxious weeds the following week.
 - Deerwood Trail was noted to have exceptionally large trees growing in the right-of-way. Howe contacted the owners of the property to remove two trees. They will review and decide if they will remove and contact the township.
 - Tree removal is also needed on the road to the east (415th Ave.) of North Links Golf Course.
 - Large pile of brush was noted on the first curve on 409th Ave. that will need to be removed. The landowner will be contacted.
 - Trees need to be addressed on 391st Ave. to assist with a bigger area to turn the snowplow around.

4. Other

- ARPA funding of \$57,482.46 was received for a total over \$114,000.
- Pat Gilman was contacted and will be working on the building repairs.
- Another estimate for painting will be needed.
- Nicollet County Township Association meeting was attended by Michels, Krueger, Milbrath, and Untiedt. Michels was elected as Vice-Chair of the board. District 4 meeting will be held on August 10th in Saint Peter at the armory starting at 5:00 p.m.

New Business

1. Culverts & Ditches

- Damage was noted on 506th street with multiple sink holes on the edge of the asphalt road on the north side. Dave Chambers indicated an exploratory dig should be done to assess the damage and cause. Discussion was held on the options for repairs. If the damage is caused by a tile, the two landowners and the township would share in the cost to repair. Milbrath/Howe

move/second to authorize Chambers Excavating to assess the damage and make repairs as necessary with the landowners present, approved by all supervisors in attendance.

2. Employees

- Federal government has increased reimbursement for business mileage from 57.5 cents to 62.5 cents. Michels/Milbrath move/second to increase our mileage reimbursement to the federal maximum of 62.5 cents, approved by all supervisors in attendance.

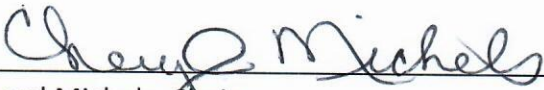
3. Other

- All contracts need to be reviewed and create a permanent binder for reference. They would include shared road with Oshawa Township, township line road with Nicollet Township, annexation agreement, Minnesota DOT grate, joint powers with Nicollet Fire Department, Minnesota DNR, and Nicollet County.
- Election will be held on Tuesday, November 8, 2022 for the following positions in the township:
 - Supervisor A (Howe) – to fill the original term due to Andy Goettlicher resignation
 - Supervisor C (Michels) – four-year term
 - Supervisor D (Smith) – four-year term
 - Town Clerk (Untiedt) – to fill the original term due to Lori Cullen moving from the township
- Informational flyers and affidavits were available for any interested person for these open positions.
- Filing dates will be from August 2nd to August 16. The Affidavit of Candidacy must be completed, notarized, and returned to the Town Clerk by 5:00 p.m. on August 16th.
- Demographic results were received from the 2021 census. There are 1,063 residents registered in Belgrade Township with a household estimate of 398.
- Board of Adjustments and Appeals will hold a meeting on July 18th to review a variance request from Scott Michaletz.

The next monthly meeting will be on Tuesday, August 9, 2022, at the town shop. Since this is a primary day, the meeting cannot begin before 8:00 p.m.


Milbrath/Michels move/second to close the remainder of the meeting for discussion on pending litigation.

Michels/Krueger move/second to adjourn the meeting at 9:00 p.m.



Cheryl Michels, Chair

8-9-2022
Date



Mary Milbrath, Vice-Chair

8-9-2022
Date