

BELGRADE TOWNSHIP
MINUTES OF BOARD MEETING

May 10, 2022
Belgrade Township Shop

Present:

Supervisors: Sandy Howe, Gerri Krueger, Cheryl Michels, and Mary Milbrath
Town Clerk: Joan Untiedt
Residents: Edward Olson – 387th Lane
 Alex Melvin – Birch Bluff
 Dave Neubert – 409th Ave.
 Gae Larson – Old River Bluff Road
 Keith Burg – Rockford Road
 Joe Keltgen – Timber Lane

Absent: Supervisors: Craig Smith
 Town Treas.: Ashley Hanley
 Employee: Harlan Olson

Meeting called to order by Chair Michels at 7:00 p.m. Pledge of Allegiance recited by all in attendance. Reminder of town meeting etiquette was read.

Additions to the printed agenda include adding Edward Olson to discuss CDL costs and request from Dave Neubert for culvert. Milbrath/Krueger move/second to approve the revised agenda, approved by all supervisors in attendance. Michels/Howe move/second to approve the previous month's minutes, approved by all supervisors in attendance.

Untiedt reported the cash balances for all accounts total \$483,371.90. Howe/Michels move/second to approve the treasurer's report, approved by all supervisors in attendance.

Milbrath/Michels move/second to approve the claims as presented, approved by all supervisors in attendance. Milbrath/Krueger move/second to approve the payroll as presented, approved by all supervisors in attendance.

Old Business

1. Culverts & Ditches

- Milbrath received a question regarding a permit application for utilities for the Kern's culvert project. Some land acquisitions have been completed with the residents at a cost of \$1,236.00. Discussion also on a temporary road for access for the residents during construction. Resident Elliott will allow access from the golf course through the yard. Estimate to put down a mat for

one month was \$30,000 and not currently available. Justin Block, Disaster Management, will look at the site and suggest on what can be done for access. A road may need to be built and removed later. Concern about the weight of emergency vehicles. A dumpster will be placed near the golf course maintenance shed for the residents to use. It is unclear how delivery trucks such as UPS, FedEx, and USPS will access the residents' homes.

- Hydroseeding is done on the three hills.
- Applications for culvert installation and replacement were received from Steven Burnett. Harlan Olson and Michels met with the resident to review the locations and approved the request.

2. Employees

- Edward Olson submitted a report on his CDL licensing. With new laws, you need a permit and a class before a test is taken. Costs were researched - \$2,000 in Willmar, \$4,000 in the Twin Cities area, and \$850 from Mason City, Iowa which is an online class. The Iowa option does not include the permit cost in Minnesota. Michels/Krueger move/second to allow Edward Olson to choose the location he would/could attend, approved by all supervisors in attendance. Edward indicated he would be applying for the Iowa class.

3. Equipment

- Backup signs for equipment not completed.
- Meeting with International to review and finalize the plans for chassis of the new truck order. There is a wait list for orders and getting ready to be on the list. The estimated cost for the chassis is \$124,169.14. All specifications are done with Crysteel and ordered. They should start arriving in September.
- Injector and harness repairs on the grader are completed.
- Pup trailer latch is repaired.

4. Fire Report

- The request for the payment on the water truck is on hold until a decision is made at the May fire department meeting. Milbrath/Michels move/second that Belgrade Township will not pay for the water truck until the vehicle is received, approved by all supervisors in attendance.

5. Roads

- The company contacted to provide new signs has requested to be on the June meeting agenda to discuss the new signs and process. They would also include training for our employee. Currently, 8 or 9 signs need immediate repairs and/or replacement. The company would like to map the township first. It will be discussed at the June meeting.
- Annual road tour will be on June 22nd at 9:00 a.m. Howe/Michels move/second to rent a van from Fromm's Auto for approximately \$100 for all supervisors and employee to ride together, approved by all supervisors in attendance. Meet at the shop to begin the tour.

6. Other

- ARPA report has not been filed due to technical issues with the web site. Waiting for instructions to access the site and submit the report.
- Local Board of Appeals and Equalization (LBAE) met at the township shop building on April 14th. Many residents made appointments to contest the market value assessed to their property. A follow-up meeting was held on April 20th to discuss the requests with the LBAE board members and county representatives. Supervisors at the meetings requested the board lower the proposed assessed values with a suggested increase of 8.5% for all residents. Some residents received notices more than 40% increase on their property. The LBAE would not allow a proposal for a flat increase. The report was taken to the county commissioners meeting and waiting to hear the decision on the market value assessments.
- Howe/Michels move/second that Belgrade Township will not participate in property assessment appeals in future years with all requests submitted directly to the county for review, approved by all supervisors in attendance.
- Pat Gilman submitted an estimate of \$680 to repair the shop building. It will include replacing corroded nails with screws. He suggested painting over the screws, but his estimate did not include painting. He also checked for leaks on the roof and said the insulation was good. Poles are rotting at the bottom and will also need repairs. Milbrath/Howe move/second to accept the repair estimate of \$680 from Pat Gilman to make the repairs as outlined to the roof, approved by all supervisors in attendance. An estimate will be needed for painting the roof after the repairs are completed.
- Discussion also held with Gilman regarding a new building or adding on to the existing site. He said it was too expensive to put up a new building. He suggested to remove the lean-to and rock area, extend the wall, and install overhead doors. Supervisors were asked to continue working on ideas.

New Business

1. Culverts & Ditches

- Revised culvert policy was distributed. The policy was revised at the last monthly meeting, but a sentence needs to be added to have the resident call Gopher State One Call prior to any work being started. Milbrath/Michels move/second to accept the revised policy with the additional sentence to have the resident contact Gopher State One Call prior to any work being started, approved by all supervisors in attendance.
- Dave Neubert proposed installation of a culvert on his property on 409th Avenue. Olson will be contacted to meet with Neubert and a supervisor to review and approve the culvert installation. Neubert also stated that Olson is doing a great job on the roads.
- Olson and residents are picking up garbage dumped in ditches. Residents should contact the sheriff if they see anyone placing trash on or by the roads.

2. Employees

- Untiedt is applying for a new credit card in conjunction with the change in banks. Krueger/Michels move/second to issue cards to Untiedt and Olson, approved by all supervisors in attendance.

3. Equipment

- Pup trailer needs new tires. The cost of the eight (8) tires is \$1,210 (\$265 each). Kubota also needs two tires for a cost of \$518.22. Weights for the Kubota were previously approved, but none were found online. Milbrath/Krueger move/second to approve the purchase of tires for the pup trailer and Kubota along with necessary weights, approved by all supervisors in attendance.

4. Other

- Letter was received from the City of North Mankato to annex another 38.94 acres in Section 35. Discussion on the continued loss of revenue due to annexations to the city. Any land annexed must be developed within 5 years. Milbrath will contact MAT to discuss what the township can do in response to the annexation requests. Howe/Michels move/second to approve hiring an attorney if MAT suggests the township contest the annexations, approved by all supervisors in attendance.
- November elections will include Supervisors C (Michels) and D (Smith). In addition, Supervisor A (Howe) must be on the ballot because she was appointed in August to fill the position vacated by Goettlicher. Town Clerk Untiedt must also be on the ballot due to the appointment when Lori Cullen moved out of the township. The appointments must be on the ballot to be elected by the residents and fill the remaining term of each position. Filing date for the open positions is August 2 to August 16.
- Nicollet County Township Association is meeting on June 22nd at 7:00 at the Nicollet Legion. The group has not met since November 2019. Belgrade Township is responsible to provide a person to be the Vice-President.
- Dave Neubert asked if he could spray his own dust control in front of his property. He is not required to use a company designated by the township.

The next monthly meeting will be on Tuesday, June 14, 2022, at 7:00 p.m. at the town shop.

Milbrath/Krueger move/second to adjourn the meeting at 8:45 p.m.

Cheryl Michels
Cheryl Michels, Chair

6/14/2022
Date

Joan M. Untiedt
Joan Untiedt, Town Clerk

6-14-2022
Date