

BELGRADE TOWNSHIP
MINUTES OF BOARD MEETING

March 15, 2022
Belgrade Township Shop

Present:

Supervisors: Sandy Howe, Gerri Krueger, Cheryl Michels, Mary Milbrath and Craig Smith
Town Treas.: Ashley Hanley
Town Clerk: Joan Untiedt
Employee: Harlan Olson
Residents: Edward Olson – 387th Lane
Karen Smith – Judson Bottom Road
Dale Hoehn – Timber Lane
Dave Chambers – 496th St.
Tim Wachter – Deerwood Trail
Guests: John Walser – Valley Dust Control
Jake Meyer - MPM

Meeting called to order by Chair Michels at 7:00 p.m. Pledge of Allegiance recited by all in attendance. Reminder of town meeting etiquette was read.

Correction to the agenda – Ltap education is on March 31, not March 30. Milbrath/Howe move/second to approve the agenda as revised, approved.

Michels/Howe move/second to approve the February regular meeting minutes as presented. Roll call for approval with Howe, Krueger, Michels, and Milbrath voting yes. Smith voted no and was concerned why his comments are in capital letters in the minutes but not those of other supervisors.

Treasurer's Report– Ashley Hanley

Checking account - \$25,398.81

Savings account - \$14,978.72

Instant Cash Sweep account - \$594,375.05

Milbrath/Howe move/second to approve the treasurer's report, approved.

Milbrath/Howe move/second to approve the claims as presented, approved by all supervisors.

Michels/Howe move/second to approve the payroll as presented, approved by all supervisors.

Old Business

1. Culverts & Ditches

- A report of comments from the Kern's Estates residents at the annual meeting was sent to Seth Greenwood at Nicollet County. It also included the comment on concern for erosion on the

hillside and the access to homes during construction. Residents are requesting the county contact them regarding plans and a timeline for the culvert replacement.

2. Employees

- MATIT has a new representative – Heather Tidmore.

3. Equipment

- The company contracted to do the backup signs was contacted because they are not installed yet. They are waiting for a customized piece of aluminum to put on the back of the grader. The contractor was told to hold the Freightliner sign since a new piece of equipment has been ordered.

4. Fire Report

- Smith said it would take 12-18 months for the new water truck to come. He was asked to find out the exact time they need the money. He indicated it depends on what the joint powers board decides when payment must be made. Minutes from the January fire department meeting were shared regarding the water truck being ordered and no payment needed until the truck is received. There is a misunderstanding regarding a 3% discount if paid right away. Smith said the board would decide at their next meeting on May 23.
- Dale Hoehn (Timber Lane) asked about the bid on the truck and the extra costs for letters, etc. Tim Wachter (Deerwood Trail) disagreed with the statement that the bid does not include the extra costs. He said the truck should be ready to go with no extra costs.
- Smith again stated the truck is ordered and if paid up front, they would get a 3% discount to use toward the extra costs.
- Smith said the fire department joint powers board can demand the townships pay up front.
- Howe understood the 3% discount would be deducted from the cost of the truck.
- Michels heard at the annual meeting from Joel Polzin (fire chief) that the 3% discount would be applied to our payment. Smith said that was not correct.
- Hoehn again stated the bid should include all accessories. Also questioned why it was being ordered from a company in Florida and create added shipping costs. Why didn't the fire department buy local? Smith said the cost was lower with this company after reviewing all the quotes.
- Smith was asked if he reviewed the bid line items for the new water truck. He said yes, and the accessories were not included and would be paid for separately. Olson asked why the accessories were not ordered with the truck to reduce costs.
- At the fire department meeting in January, it was also noted that the 2022 assessment calculations to the townships was not done correctly. Nicollet County redid the calculation and Belgrade will owe an additional \$3,454.36.

5. Roads

- There are 9 or 10 signs that need immediate replacement or updates. Discussion on hiring the Glencoe company to map the township for all signs and have it ready for future repairs and

replacements. This company would drive the township to map each sign. An inventory would be kept of each sign and date of replacement. Michels/Howe move/second to hire the company to map the township and determine where all signs exist, approved by all supervisors.

- Crystal Valley contract was signed for diesel at a cost of \$3.509 per gallon. Milbrath/Krueger move/second to authorize the town clerk to look at the contract and sign when it comes in and not wait for the next board meeting when prices would increase, approved by all supervisors.

New Business

1. Employees

- Ltap educational event on March 31st will be on gravel road maintenance.

2. Equipment

- Olson is overhauling the packer. The bushings on the tandems are bad. Parts were ordered at a cost of \$1,988 plus shipping. Also looking at the wheel bearings to see if a replacement is needed.
- Ziegler called regarding the hydraulic valving in the grader. It is not covered under warranty. The cost of the repairs is over \$7,000.

3. Roads

- John Walser from Valley Dust Control presented his pricing for 2022 which does not include transportation costs. The rates have gone up 5% from last year. Discussion on whether 1 or 2 applications should be done on the hills. The cost is \$6,200 for two applications and \$4,860 for a single application. Walser said the roads need 1 to ½ hours to dry to prevent possible runoff. Calcium chloride is used. In previous years, magnesium chloride was used and not as effective. Milbrath/Michels move/second to do two applications on the hills and accept the bid. Yes vote from Howe, Krueger, Michels, and Milbrath. Smith dissented and wanted only one application done.
- Valley Dust Control will send out information to residents to contract for individual dust control. Last year, 25-30 residents used the service.
- Evergreen Companies (parent company of Valley Dust Control) also does hydroseeding. Olson indicated the hills need to be seeded after the tree removal and tree trimming was done last year. He talked with Phil Radel (did the tree work) who also suggested the hills need to be trimmed and then spray with brush control. Hydroseeding should be done this year to control erosion. The cost is calculated by the square foot. Walser will look at the project and submit a quote.
- Jake Meyer (Minnesota Paving & Materials) presented a quote for gravel. He compared the usage to last year which should be reduced this year since 2021 included the haul roads used by Xcel Energy. The quote has a 10% increase on aggregates and 8% increase on ¾". Olson expressed concern about the gravel used last year from Holtmeier. In addition to these rates, a fuel surcharge may be added. There is hope the fuel prices will come down. If a surcharge is put in effect, it will only be applied when the product is delivered and used. The prices on the

quote do not have a minimum or maximum of product to order. Milbrath/Michels move/second to accept the bid from MPM, approved by all supervisors.


- Dave Chambers reviewed his bid to do gravel hauling. It has increased 20 cents with an additional 16% of the total invoice added for fuel surcharge. He can haul 23-24 ton on a belly dump. Michaels/Krueger move/second to contract with Chambers Excavating for gravel hauling, approved by all supervisors.

4. Other

- Spring short courses for supervisors, clerk, and treasurer will be held March 14, 15, and 16.
- U.S. Highway 14 Partnership sent a letter requesting a contribution of \$200.00. Milbrath/Howe move/second to not approve the payment to the partnership, approved by all supervisors.
- Nicollet County Board of Appeal and Equalization will hold a meeting at the township shop on April 14 beginning at 6:00 p.m.

The next monthly meeting will be on Tuesday, April 12, 2022, at 7:00 p.m. at the town shop.

Milbrath/Howe move/second to adjourn the meeting at 8:25 p.m.



Cheryl Michels, Chair

4/12/2022
Date



Joan Untiedt, Town Clerk

4-12-2022
Date