

BELGRADE TOWNSHIP  
MINUTES OF BOARD MEETING

July 13, 2021

Nicollet County Satellite Office

Present:

Supervisors: Andy Goettlicher, Gerri Krueger, Cheryl Michels, Mary Milbrath and Craig Smith

Treasurer: Ashley Hanley, Deputy Clerk: Joan Untiedt

Employee: Harlan Olson

Residents: Tim and Betsy Dalluge (42111 Kern's Drive), Randy Gish (38512 Timber Lane), Wallace Michels (40196 478<sup>th</sup> St.)

Landowner: Troy and Trafton Hewitt

Meeting was called to order by Chair Michels at 7:00 p.m. Pledge of Allegiance was recited.

Milbrath/Michels move/second to appoint Joan Untiedt to Town Clerk, approved. Oath of office to be administered.

Agenda items to be added include:

- Wild parsnip was sited but mowed on 496<sup>th</sup> St.
- Tree limbs hanging over road on Timber Trail
- Deerwood Trail concern
- Culvert on 486<sup>th</sup> St. and 410<sup>th</sup> St.
- Apron at Michaeletz property

Goettlicher/Milbrath move/second to approve the agenda as revised, approved.

Krueger/Milbrath move/second to approve the prior month meeting minutes after removal of the sentence "Cullen will take the role of Deputy Clerk until such time another individual is identified", approved.

Treasurer Hanley will provide an updated report at the next meeting for the ICS account. Simple checking balance is \$14,108.53 and platinum account has \$14,251.59.

Goettlicher/Milbrath move/second to approve the payment of all claims presented, approved.

Milbrath/Michels move/second to approve the payment of payroll as presented, approved.

Michels reminded the meeting participants of town board meeting etiquette.

Old Business

1. Quotes received for Timber Trail from Crystal Construction, Wendell Lorentz, and Alex Melvin. Crystal and Lorentz separated the culvert repairs and cleaning of the ditches. Material quoted is different on the quotes. Melvin only quoted the washout portion of the request. No response was

received from DMI or Mathiowetz. Goettlicher/Krueger move/second to accept the quote from Crystal Construction for \$65,300 which includes cleaning ditches, rip rap, erosion, and the culvert, approved.

2. No estimate has been received for the pup trailer latch. The trailer will be taken back to Crysteel for a quote on the repairs.
3. Dumpster was ordered from Wastequip in Rosemount for \$749.00 which includes delivery to the shop. It will take 2-3 weeks for delivery.
4. Road tour report was done on June 10<sup>th</sup>. A few roads were identified in need of repairs due to prior materials such as dust control. Majority of the roads are in good shape. No weeds were noted for eradication.
5. Signs on 478<sup>th</sup> St. and 506<sup>th</sup> St. were repaired.
6. Conciliation court hearing for the damage on Timber Trail will be held July 28<sup>th</sup> at 10:30 a.m. via Zoom.
7. Application for the American Rescue Plan will be reviewed and completed.

### New Business

#### 1. Culverts and Ditches

- Culvert in Kern's east is to be replaced through the bridge fund with Nicollet County. A tour was held last fall with country personnel to view the culvert. They agreed to take over the replacement. Following the road tour in June, Seth Greenwood, Nicollet County Public Works was contacted again regarding the accelerated damages to the culvert. A request was made to replace the Kern's culvert before the bridge on Old River Bluff Road. We were told that state aid will be reviewed to find unallocated bridge funds to pay for this project. Preliminary agreements have been done for the project design. The township will be notified on a cost estimate that we are responsible for. Tim and Betsy Dalluge (42111 Kern's Drive) stated they are a resident affected by the Kern's east culvert damage and have had no contact with the county or township regarding the needed repairs. Goettlicher expressed his concern that the only route for the Kern's east residents is over this culvert to their homes. The manager of adjoining North Links Golf Course was contacted to arrange for golf carts to transition residents from their cars (allowed to park in the golf course maintenance area) to their homes.
- Troy Hewitt (Hewitt Properties) requested to widen the road approach to the east of Bruce Hewitt on 510<sup>th</sup> St., Section 29 to combine the existing two approaches. The east side of the culvert is buried. The west side has 2" sticking out. He would most likely replace the entire culvert assuming it is 12'. The culvert is plugged, and the other approach does not have a culvert. On 486 St., Section 16, the road approach is 20' wide. He would like to put a new road approach (combining the existing two approaches) to allow equipment to load and maneuver. Also needs to address the size of the culvert to handle the water flow. He was told to contact the county to purchase the culvert. The township will look at the plan where the installation is scheduled to sign off with consent. An inspection will be done after the installation.



2. Employees – nothing to report

3. Equipment

- Extended warranty for the grader from Ziegler is due for renewal. A 36-month warranty would cost \$16,330.00 and a 24-month warranty is \$9,809.50. There is less than 90 hours remaining on the current warranty and a renewal must be received before 70 hours. Goettlicher/Smith move/second to extend the warranty for 36 months, approved.
- Contact was made with the insurance agent regarding “stay back” signs on equipment. No reduction in premium can be done for adding the signs, but a good suggestion to have them installed. Michels/Krueger move/second to put stay back 300 feet signs on the back of each piece of equipment, approved.

4. Fire Report

- Discussion is underway on the purchase of a new water pump truck.

5. Roads

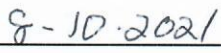
- Tim Wachter from Deerwood Trail sent an email asking why someone graded their road on July 2<sup>nd</sup> and it was still a washboard and full of potholes. It was noted that the township did not grade the road on July 2<sup>nd</sup> because the grader was in the shop for repairs and Olson was on vacation. Deerwood Trail was checked on July 9<sup>th</sup> and the road was in good shape. The resident will be contacted and asked to come to a meeting to discuss if any further questions.
- Krueger reported a call from a resident on Highway 13 with a complaint that someone turned around in their private driveway with equipment.
- A blacktopped apron on the Michaeletz property in Minnewaukon and 415<sup>th</sup> St. is extended too far in the road. Contact was made with the resident, and they promised three times to get it removed. It is still not done. The contractor was called who was going to call the landowner to get it taken care of. It must be fixed before it freezes, and plow would hit it.
- Resident Dalluge asked if there could be asphalt laid on the road when the culvert was replaced. Township does not have the equipment to maintain an asphalt road. Additional question on the getting better ditches on the sides of the culvert since they tend to wash away. They were told to bring up the concerns to the county at the meeting when the culvert is scheduled for replacement.
- On 405<sup>th</sup> Avenue, there are two large rocks at the end of the driveway for landscaping that are in the right of way and the grader will hit them. Krueger will assist getting a letter written to the resident to move them after checking out the statute regarding the placement.
- Wild parsnip was found on 496<sup>th</sup> St. and 405<sup>th</sup> St. The weeds were mowed before they seeded. Township should look at spraying them to eliminate. The weed was also found on 506<sup>th</sup> St., east of Highway 13.
- Tree limbs are hanging out on River Bluff Road and Timber Trail hill. Olson will look at them and cut down.
- Gravel and grading are nearly complete on haul roads 510<sup>th</sup>, 506<sup>th</sup>, and 405<sup>th</sup>. Xcel Energy will be reimbursing the township for the cost of the gravel and labor to grade.

6. Other Business


- Continuance of the annual meeting will be held on August 10<sup>th</sup>. The meeting cannot start before 8:00 p.m. since it is designated primary day.
- Goettlicher presented a signed letter of resignation from his position as Supervisor on the township board. He stated there are too many phone calls during the day interrupting his primary work schedule. The resignation takes effect immediately. Michels/Krueger move/second to accept the resignation, approved with Goettlicher abstaining.
- Nicollet County Planning and Zoning Advisory Commission meeting will be reviewing a variance request for 52678 409<sup>th</sup> Avenue for a home-based business. This business has operated there for 21 years. The commission was just made aware of this sound and light show business. There are semi-trucks on the property. The variance was approved with one committee member disgruntled on how long it took for the request to come forward for approval.

Krueger/Milbrath move/second to adjourn the meeting at 8:30 p.m.

  
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Cheryl Michels, Chair

  
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Date

  
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Joan Untiedt, Town Clerk

  
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Date