

**BELGRADE TOWNSHIP BOARD MEETING  
TELECONFERENCE DUE TO COVID 19  
April 14<sup>th</sup>, 2020  
MINUTES**

The Belgrade Township regular monthly meeting for April was held on April 14<sup>th</sup>, 2020 at 7:00 p.m. via teleconference due to COVID 19 restrictions. The board passed a resolution at the LBAE meeting retroactively that this meeting be conducted by teleconference due to the COVID 19 State of Emergency. Chairperson Mary Milbrath, Supervisor Craig Smith, Supervisor Cheryl Michels, Supervisor Tom Langdon, Supervisor Andy Goettlicher, Treasurer Konnie Pierson and Clerk Lori Cullen were present as well as Harlan Olson and vendor John Walser from Evergreen. Tom joined the meeting at 7:22 p.m. due to delays from a busy signal on the teleconference line.

The meeting opened with The Pledge of Allegiance and was called to order @ 7:00pm by Mary Milbrath.

All motions approved at this meeting were done by a voice, roll call vote by each supervisor and are documented as such.

Andy made a motion to approve the agenda. Cheryl seconded the motion. Motion carried, 4-0-1. Supervisor Tom was not yet on the call.

Cheryl made a motion to approve March 17<sup>th</sup> Meeting Minutes. Craig seconded the motion. Motion carried, 4-0-1. Supervisor Tom was not yet on the call.

Craig made a motion to approve the March Claims. Mary seconded the motion. Motion carried, 4-0-1. Supervisor Tom was not yet on the call.

Mary made a motion to approve the March Payroll. Craig seconded the motion. Motion carried, 4-0-1. Supervisor Tom was not yet on the call.

Konnie gave the Treasurer's Report for March. There was \$11,558.81 in Simple Checking and \$19,011.07 in the Platinum account as of March 31<sup>st</sup>, 2020. There was \$112,694.11 in the ICS account as of March 31<sup>st</sup>, 2020. Interest for the month of March for the Platinum Account was \$1.00. Interest for the month of March in the ICS Account was \$104.80. Cheryl made a motion to approve the Treasurer's Report. Craig seconded the motion. Motion carried, 4-0-1. Supervisor Tom was not yet on the call.

Mary reminded everyone of Board Meeting Etiquette. The meeting is being recorded only to assist in preparing minutes.

### OLD BUSINESS

There were no additions to the following old business:

Culverts & Ditches - NSP (Huntley Wilmarth) Signature

Employees – Deputy Treasurer appointed by Konnie Pierson

Equipment - Approval of loan for New Truck Modifications

FEMA - Nothing new

Fire Report - Nothing new

Roads - Nothing new

Tabled Items - No Tabled Items

Other - Nothing new

### NEW BUSINESS

#### **Culverts & Ditches**

There will be a binder for the Supervisors to look through individually at the shop. It has miscellaneous items (mailings) in it that would normally be available at the meetings.

There was some discussion regarding an existing bridge/culvert on Old River Bluff Rd. Nicollet County has it on their schedule to do some upcoming repairs to it (pictures in binder at town shop). Mary spoke with Seth Greenwood, he said the concrete bridge on Old River Bluff is on MNDOT's list for repair next year. Cheryl made a motion to table discussion on the bridge on Old River Bluff Rd. Mary seconded the motion. Motion carried, 5-0.

Tom from NSP wanted clarification on a couple of items regarding work on right of way. He wants the flexibility of putting in driveway access if needed. There was also a question whether the ROW includes permission for airspace ROW? Board agreed that would be included. Mary said the purpose of the permit is to protect the township. He also asked how long the permission was valid. The board decided until it's completed. It will most likely be completed in 2021.

#### **Employees**

Craig made a motion that updates to the PT (Part-Time) Employee Handbook will be discussed when we are able to meet together in person again. Cheryl seconded the motion. Motion carried, 4-0-1. Tom abstained due to conflict of interest since he is a PT employee.

#### **Equipment**

United Prairie gave us a loan for the new International Truck at an interest rate of 4%. The payment will be 730.50/month.

Tom made a motion to purchase seat covers for the new truck to protect them from wear. The cost will be \$138.78 for quality covers. The motion includes purchasing a drum of diesel exhaust fluid from Crystal Valley. Mary seconded the motion. Motion carried, 5-0.

**FEMA**

Mary shared that we should be hearing from FEMA regarding Kearns by April 18<sup>th</sup> or 19<sup>th</sup>, 2020.  
Any expense for COVID 19 for the board and/or employees should be documented by each person.

**Fire Report**

Craig said there is nothing new going on right now.

**Roads**

John Walser from Evergreen was present to answer board questions pertaining to their dust control quote. Cost this year is \$0.85 per road foot. SW Dust Treatment from Springfield sent a quote for \$0.84 per running foot. Craig would like to stick with Evergreen. The 2019 application required 3,928 (2/3 of the total application) on the first application and 1,657 gallons (the remaining 1/3) on the second treatment, totaling 5,586. This year the roads will receive one application. Tom made motion to approve the Evergreen dust control bid. Craig seconded the motion. Motion carried, 5-0. Evergreen changed their business name to Valley Dust Control.

Mary got a class 5 gravel quote from Ulland for \$7.20/ton. They do not load, we're required to bring our own loader. SMC raised their prices to almost triple what last year's prices were. Craig said it's so expensive; maybe crushed rock out of Holtmeier would be more practical. We could use our own trucks to haul. The cost is \$6.00/ton. The board decided to order what we think we'll need and ask if they will hold us to that amount. Harlan said his understanding from the board is that just the roads south of 14 will get rocked this year unless otherwise specified. The gravel schedule going forward will be to gravel roads every three years as divided out by sections using ¾"/fines. Craig made a motion to purchase crushed rock (¾" w/fines) from Holtmeier and do our own hauling. Tom seconded the motion. Motion carried, 5-0.

Cheryl said Ground Zero damaged her road hauling this spring. She has pictures of the damage on her phone. She is wondering if the township is going to bill Ground Zero Trucking. Tom thinks we should get an estimate on the repair and send them a bill. Craig said they were within their weight limits, so he doesn't think we would have success in holding them accountable. Tom said we should probably just let it go since the DOT weighed him and he was within the limits. Cheryl said they weighed him when the truck wasn't full of the concrete that he had been hauling previously. The board will not act on pursuing reimbursement at this time.

The Michaeletz MMR/TC road on the east side of Hwy 169 is still under water. Andy went down with Harlan on April 8<sup>th</sup>. He went back on April 13<sup>th</sup> and discovered 2 substantial washouts that he took pictures of. The culvert is flowing fine. The road was closed March 10<sup>th</sup>. Tom made motion to table the discussion. Mary seconded the motion. Motion carried, 5-0.

**Other**

Nicollet County has 7 foot 2 pound poles for \$11.13 each. Harlan said about the only thing we would use them for would be to mark culverts and intakes. Craig and Tom don't think we need any. The board is not interested in the poles.

**Tabled Items**

Timber Trail discussion for spring of 2020.

**Adjourn**

Craig made a motion to adjourn. Tom seconded the motion. Motion carried, 5-0 and the meeting adjourned at 8:07pm.

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Mary Milbrath, Chair

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Date

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Lori Cullen, Clerk

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