

**BELGRADE TOWNSHIP BOARD MEETING  
NICOLLET COUNTY SATELLITE OFFICE  
February 11<sup>th</sup>, 2020  
MINUTES**

The Belgrade Township regular monthly meeting for February was held on February 11<sup>th</sup>, 2020 at 7:00 p.m. at the Nicollet County Satellite Offices, 2070 Howard Drive in North Mankato, MN. Chairperson Mary Milbrath, Supervisor Craig Smith, Supervisor Cheryl Michels, Supervisor Tom Langdon, Supervisor Andy Goettlicher, Treasurer Konnie Pierson and Clerk Lori Cullen were present as well as Harlan Olson, Loren Lindsay and Gary Lindsay. Treasurer Konnie Pierson was Absent.

The meeting opened with The Pledge of Allegiance and was called to order @ 7:00pm by Mary Milbrath.

Mary made a motion that Andy Goettlicher be Vice Chair. Craig seconded the motion. Motion passed.

Tom made a motion to approve the agenda. Andy seconded the motion. Motion passed.

Andy made a motion to approve January 14<sup>th</sup> Meeting Minutes. Tom seconded the motion. Motion passed.

Craig made a motion to approve the January Claims. Tom seconded the motion. Motion passed.

Cheryl made a motion to approve the January Payroll. Carig seconded the motion. Motion passed. Tom abstained because had a claim for payment included.

Lori gave the Treasurer's Report for January. There was \$4,364.69 in Simple Checking and \$16,612.86 in the Platinum account as of January 31<sup>st</sup>, 2020. There was \$202,321.50 in the ICS account as of January 31<sup>st</sup>, 2020. Interest for the month of January for the Platinum Account was \$1.41 . Interest for the month of January in the ICS Account was \$360.81 Cheryl made a motion to approve the Treasurer's Report. Craig seconded the motion. Motion passed.

Mary reminded everyone of Board Meeting Etiquette. The meeting is being recorded only to assist in preparing minutes.

### OLD BUSINESS

There were no additions to the following old business:

Culverts & Ditches - Timber Trail

Employees - New Deputy Treasurer; Employee Handbooks

Equipment - Chains for Plow; Freightliner down

FEMA - FEMA 1 & 2 Updates

Fire Report - Craig

Roads - Finish up with the motion to close Minimum Maintenance Roads; Modify "Ice & Snow Policy" on Website

Tabled Items - No Tabled Items

Other - List of 2019 Voided Checks; Snow date for Annual Meeting; Meeting date for Board of Audit/Budget; MAT Spring Training date; Annual Newsletter – Postcard

### NEW BUSINESS

#### **Culverts & Ditches**

Nothing to report on culverts and ditches.

#### **Employees**

Lori requested that the board to amend the motion to approve Part-Time employee pay status for Tom so that it includes receiving the Sunday Premium for PT employees for work performed on Sundays when necessary. Craig made a motion to amend the previous motion to include the Sunday Premium. Cheryl seconded. Motion passed. Tom abstained.

The board reviewed the updated Employee Manual (just the pages with revisions). The township's FT Employee was present to discuss the revisions. Tom made a motion to approve the revised handbook as discussed. Cheryl seconded the motion. Motion passed.

Minnesota Benefits Association sent their annual renewal policy for life insurance. Tom made a motion to approve the renewal. Andy seconded the motion. Motion passed.

#### **Equipment**

Mary inquired if the board had made any decisions on taking out a loan for the new truck. Tom said International may have the truck ready to transport to Crysteel by Friday. He said the cost after trading in the Dodge should be around \$48,000. Tom made a motion to pay for that portion of the truck up front and maybe look at a loan for the Crysteel portion. Craig seconded the motion. Motion passed.

Tom and Harlan will get pricing for the truck to be lettered, if needed before the next meeting.

Lori will get the title for the Dodge from the safety deposit box. Tom needs it for trade-in on the new truck.

#### **FEMA**

FEMA 1: Mary said two checks were to be mailed to us and should be arriving 30 days from January 9<sup>th</sup>. We should be receiving roughly \$5,000 from the state and approximately \$17,000 from Federal. They have not arrived yet.

FEMA 2: Everything is entered into the portal, but no one has come out to look at the areas yet.

## Fire Report

Craig said they had a budget meeting a couple of weeks ago. They are holding budget on everything except Workers Comp. The cost is up \$3,000. There is a meeting on February 24<sup>th</sup> @ 7:00 PM Meeting to approve budget. They need 5 new firefighters. They will be short 5 people soon.

## Roads

Nothing new on the roads.

## Other

A Plant was sent by Belgrade Township in memory of Harlan Lanz, who passed away last week. He was a past Board Supervisor. We felt it appropriate to extend our sympathy to his family.

Lori brought a letter that was received via both certified mail and hand delivery. It seems to be informative regarding plaintiffs filing suit against the new power lines coming though, however the supervisors decided it would be best to show it to our attorney to be sure. Lori will take care of getting it to them.

A draft of the 2020 Newsletter was passed around for the supervisors to preview.

## Tabled Items

Timber Trail discussion for spring of 2020.

## Adjourn

Cheryl made a motion to adjourn. Mary seconded the motion. The motion passed and the meeting adjourned at 8:12pm.

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Mary Milbrath, Chair

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Date

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Lori Cullen, Clerk