

**BELGRADE TOWNSHIP BOARD MEETING**  
**NICOLLET COUNTY SATELLITE OFFICE**  
**July 9<sup>th</sup>, 2019**  
**MINUTES**

The Belgrade Township regular monthly meeting for July was held on July 9<sup>th</sup>, 2019 at 7:00 p.m. at the Nicollet County Satellite Offices, 2070 Howard Drive in North Mankato, MN. Chairperson Mary Milbrath, Supervisor Craig Smith, Supervisor Cheryl Michels, Supervisor Tom Langdon, Treasurer Konnie Pierson and Clerk Lori Cullen were present as well as Harlan Olson, and eighteen township residents, as listed on the sign in sheet. Supervisor Tim Lorentz was absent.

Cheryl made a motion to approve the agenda. Craig seconded the motion. The motion passed.

Tom made a motion to approve June 11<sup>th</sup> Meeting Minutes. Cheryl seconded the motion. The motion passed.

Tom made a motion to approve the June Claims. Cheryl seconded the motion. Craig opposed. The motion passed.

Craig made a motion to approve the June Payroll. Cheryl seconded the motion. The motion passed. Supervisor Tom abstained because he had a claim for payment included.

Konnie gave the Treasurer's Report for June. There was \$3,612.39 in Simple Checking and \$19,205.27 in the Platinum account as of June 30<sup>th</sup>, 2019. There was \$273,953.64 in the ICS account as of June 30<sup>th</sup>, 2019. Interest for the month of June for the Platinum Account was \$0.96. Interest for the month of June in the ICS Account was \$627.98. Tom made a motion to approve the Treasurer's Report. Craig seconded the motion. The motion passed.

### OLD BUSINESS

Culverts & Ditches: 409th Avenue & 526th-approved in April for Chambers to clean out; 405th band is broken; Weed Spraying; Mowing; Culvert Policy

Employees: Training for Harlan; Board Training - June 19, 2019-Mankato

Equipment: New Truck to replace Dodge

Fire Report: Craig

Roads: Dust Control; Minimum Maintenance Roads; Speed Limit sign on Deerwood

Other: Craig - Resident Expectations; Right of Way; Length of Meetings; Vandalism

Tabled Items: Quotes from Paul Sekora (Old River Bluff & 526<sup>th</sup>); Greg Depuydt's field berm; Replace Dodge

### NEW BUSINESS

#### **Culverts & Ditches**

Mary explained that Nicollet County is now requiring culverts to be prepaid. Belgrade township is going to initiate a Fee and Voucher system for Resident Culvert purchases. Steve Michels said it may be challenging for residents to prepay and get the culvert in a timely manner. Joe Lorentz said residents could purchase culverts at Menards and Fleet Farm. Dave Chambers said you can also go to Blue Earth County, too. Tom said we are going to try it and see how it works.

Weed Spraying killed some of the vegetation on the hills, but overall it was effective.

There are some more ditches that need to be cleaned out. Ditches along Timber Trail, Timber Lane, Gamble Hill and the top of 490<sup>th</sup>. Dave Chambers said it would be a good idea to take care of the ditch on Timber Trail. Tom said we need to clean it and put riprap on Gamble Hill. Joe said the work on High Hill was done well and should last for a long time. Joe complimented Tom to for doing a good job spreading rock as a new employee. Barbara Boremaster said the work done on her ditch along Old River Bluff was very nice when completed. The ditches by Gamble Hill are still half full and it might be beneficial to clean now. Tom made a motion for Dave Chambers to clean the ditches with Harlan working with the contractors exclusively and reporting back to Mary. Mary can call a special meeting if necessary, for a decision. Craig seconded the motion. The motion passed. Dave Chambers said perhaps replacing rather than clean some of the bad ones.

Update on 405<sup>th</sup> culvert – Dave said they dug it up. The strap was bad, so they replaced it. Dave said culverts were in good shape.

Craig said there are 8 land owners that use the spillway. Jim Johnson, a land owner, asked what is going on with it. Craig said Bolten and Menk looked at it today and said they had some good ideas on how to resolve it. Joe said the township in years past maintained another minimum maintenance road so a tractor or pickup can get down it. Mary said Matt Michaletz contacted her and said if the township puts in a culvert with riprap that they would like to take over the road. Craig said Nicollet County requires a property owner to be connected to a public road if they want to sell. Loren Lindsey said in the late 90's the property owners in the area complained and wanted to have the road gated shut because of trespassers. Loren said the road is a township road. Jim said that all the landowners have a key to the lock for the gate. Craig read a letter from Glenette Johnson. It will be kept with the minutes. Loren said there used to be two culverts in there side by side. They tore out the culverts and poured a slab of concrete so that you drive without sinking. Bolten & Menk

thought it might qualify for FEMA. Christopher Frederick said since it is a township road it should never be gated. Tom asked to move on until Bolten and Menk comes.

## Employees

Lori said at training in June it was suggested that employee timecards have category breakdowns on them. Lori said it's not for the clerks benefit, but for the supervisors if they want it. Employees would track a few different things. Tom and Harlan will look at the possibility.

Mary, Cheryl, Konnie and Lori went to MAT training. Mary has some handouts that she picked up for the other supervisors.

## Equipment

Cheryl said the trucks are too hard to see because there are not enough lights on them. It is a safety concern. Tom will get pricing and bring it to the next meeting.

Mary suggested it would be a good idea for the treasurer to have a printer. Cheryl made a motion to purchase a printer for the treasurer. Craig seconded. The motion passed.

Cheryl said that it was brought up at training that we should have a tool inventory list for insurance purposes. Tim might have a tool list.

Tom brought quotes for a new truck to replace the Dodge. Tom said we would be getting a 2020. TABLED

## FEMA

FEMA 1 – The original team assisting our township is done. We were given a new contact. This contact has not been working out well and Mary was told this individual was asked to leave the state.

FEMA 2 – Mary has been working with Ryan Smith. He said once the determination comes through he will help us find other funds. Craig said he will be attending a Maple meeting in August for potential funds.

## Fire Report: Nothing new

## Roads

Tom said there are signs on the county road 23 out of Nicollet has signs that say No Snow Plowing after Sunset. Tom said he would like to have the board consider putting them on the 3 hills. Andy Johnson said he thought they put them in to prevent getting County plow drivers to have to come in at night. Joe confirmed indeed that they do not want to work at night.

The Sherriff's Office asks that one person call to notify them of an emergency road closing. Mary said the way it's been done to date is Harlan calls Mary, then Mary notifies the Sherriff's Office. When the road is open the process is repeated.

## Tabled Items

Nothing else will be done with Greg Depuydt's field Berm for now unless we get some money from FEMA 2. Greg Depute repeated what he said at the March/April meeting.

## Other

There was no further discussion regarding vandalism.

There was a Huntley Wilmarth power line meeting. They discussed one area at Watonwan crossing by Madelia. No decision was made. In Belgrade Township they are going to use the route where the Huntley Wilmarth lines are now but, with bigger poles.

Harlan asked about making some of the roads 10 ton roads. - TABLED

409<sup>th</sup> Ave Culvert hole - TABLED

391<sup>st</sup> Lane Culvert issue – maybe needs an 8' piece and aprons put back on. - TABLED

Christopher asked why after the dust control went on, then more rock went down. Tom said we had to put rock down because it was necessary. Craig said Evergreen said they would come back and touch up. Christopher asked for some coordination. Tom said we'll work on it. Steve suggested that dust control start going back through the clerk.

## Adjourn

Tom made a motion to adjourn. Craig seconded the motion. The motion passed and the meeting adjourned at 8:30pm.

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Mary Milbrath, Chair

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Date

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Lori Cullen, Clerk