

**BELGRADE TOWNSHIP BOARD MEETING  
NICOLLET COUNTY SATELLITE OFFICE  
May 14<sup>th</sup>, 2019  
MINUTES**

The Belgrade Township regular monthly meeting for May was held on May 14<sup>th</sup>, 2019 at 7:00p.m. at the Nicollet County Satellite Offices, 2070 Howard Drive in North Mankato, MN. Chairperson Mary Milbrath, Supervisor Tom Langdon, Supervisor Cheryl Michels, Supervisor Tim Lorentz, Treasurer Konnie Pierson and Clerk Lori Cullen were present as well as Harlan Olson, Jerry VanDyke (Bergen), and ten township residents as listed on the sign in sheet.. Supervisor Craig Smith was absent.

Mary called the meeting to order at 7:00 P.M. and all present rose for the Pledge of Allegiance.

Tom made a motion to approve the agenda. Tim seconded the motion. The motion passed.

Tim made a motion to approve April 16<sup>th</sup> Meeting Minutes. Cheryl seconded the motion. The motion passed.

Konnie gave the Treasurer's Report for April. There was \$11,703.59 in Simple Checking and \$14,691.10 in the Platinum account as of April 30<sup>th</sup>, 2019. There was \$332,628.98 in the ICS account as of April 30<sup>th</sup>, 2019. Interest for the month of April for the Platinum Account was \$1.13. Interest for the month of April in the ICS Account was \$737.16. Tom made a motion to approve the Treasurer's Report. Cheryl seconded the motion. The motion passed.

Tom made a motion to approve the March Claims and Payroll. Tim seconded the motion. The motion passed.

Mary reminded everyone of Board Meeting Etiquette. The meeting is being recorded only to assist in preparing minutes.

### OLD BUSINESS

There were no additions/corrections to the following old business:

Roads: Black top repair to south end of Old river bluff road; Schedule Road Tour

Culverts & Ditches: Culvert policy; Plastic drain pipe for culvert issue; Water back up at bottom of Timber Lane; Quotes from Paul Sekora; LTAP & MAT training in Mankato for culverts; Bid Resolution

Equipment: Maintenance/warranty agreement from Zeigler (GPS)

Other: Fire Report; Old FEMA/New FEMA; Supervisor/PT employee Resolution; Craig's cell phone; Board of Equalization Meeting; Honey Suckle Lane water issue update; A-Z sign rental

Tom made a motion to approve. Tim seconded the motion. The motion passed.

### NEW BUSINESS

#### **Culverts & Ditches**

Hwy 169/Timber Lane & MNDOT MNDOT is putting an overflow (24") culvert at the bottom of Timber Lane. The highway one won't be done until fall. A township resident emailed the supervisors with questions on how long Timber Lane will be closed. It will be closed until the new culvert is in at the bottom of the hill. It's marked as well as we are able.

Gabion Baskets – Mary said she spoke with Jake at SMC to get more information on Gabion Baskets. There are some at a few locations in the area that the supervisors can look at for future reference. It's a retainer wall that's made out of blocks contained in a wire cage. The new fire hall uses them for decorative as well as structural purposes. Mary brought photos, too.

#### **Employees**

Lori suggested it would be a good idea to make a motion to pay employees every two weeks. Tom made a motion to allow the clerk to mail payroll checks every two weeks in order to pay the township employees on time, prior to board approval, for the amount according to hours worked in the pay period they are being paid. The board will review and approve at the next regular business meeting. Mary seconded the motion. The Motion prevailed, 4-0

Tom said he would like to have 20 hours a week. Harlan said Edward feels the same way as Tom. The board said we can't guarantee set hours but could potentially allow more part time hours for ditch and culvert maintenance. We are already over PT budgeted wages for the 2019 calendar year. The budget is \$10,000 and as of April 25<sup>th</sup> our actual is \$19,824.00. Some residents weighed in on the subject of guaranteeing hours. Tom said that he's OK with the board allowing Harlan to call in PT help when needed at his discretion. Mary made a motion for Harlan to call in help when it's needed and notify Mary. Cheryl seconded the motion. The Motion prevailed, 4-0.

#### **Equipment**

Mary suggested in the future it may be worth considering having a mechanic come in to do equipment repairs to free up Harlan so he can work on the roads more.

#### **FEMA**

**Old FEMA** - 2018 status update – Mary went to look at the FEMA sites with the FEMA representatives. We are still waiting for decisions to be made by FEMA.

**New FEMA** – Nicollet County initiated contacting FEMA for weather related road issues that began on 3/19/2019. Mary is working with FEMA on behalf of the township to include events that occurred in Belgrade Township.

There is an upcoming meeting this Thursday, 5/16/19 at 9:00am. It will be held in St Peter at the Nicollet County courthouse.

**Fire Report** - There was no fire report this month.

## **Roads**

Jerry VanDyke from Barga came to talk about black top repair and sealing. Mary inquired about 415<sup>th</sup> by the golf course. Jerry VanDyke from Barga said there are a few ways to patch it. Rubberized, infra-red or a skin patch. He said it's an older road. It would cost about \$33,000 to replace the short stretch by the golf course. He suggested using a skin patch. Tom suggested allowing that stretch of road to become gravel again if the golf course declines contributing toward the repair. 522<sup>nd</sup> and Acorn just need crack sealing. Birch Bluff Dr & Birch Bluff Lane just need crack repair. 506<sup>th</sup> is the same thing. Honey Suckle needs some attention. Old River Bluff has some delamination going on. It would cost \$25,000 to remove it, \$100,000+ to replace it or \$5,000 to fix it. The board settled on crack gap repair. Jerry said they would sweep areas prior to working on them and then sweep it all upon completion for the quoted price. Tim checked on the stretch of asphalt on the south end of Old River Bluff and said the township did not pay for that stretch of asphalt. The state did. Tom made a motion to approve all the discussed asphalt repairs, except for 415<sup>th</sup>. Cheryl seconded. The Motion prevailed, 4-0. Barga can probably start within the month. Tim made a motion to approve 415<sup>th</sup> only if the golf course will contribute. Tom seconded the motion. The Motion prevailed, 4-0

There was discussion on whether we have enough road work signs. Mary will order 6 barrels, 2 road closed ahead signs (per Tom) and the collapsible sign that says road work ahead (requested by Harlan).

Road Tour – Everything west of CR 13 is scheduled to be graveled as well as south of Hwy 14. Mary read general highlights from the observations made during the road tour. Cheryl Michels asked why Harlan wasn't on the Road Tour. She read part of Statute 366.1 subd 11. Tom said we'll double check on that before the next Road Tour. Harlan said the employees need further directions regarding what to use to clean the culverts. Harlan said Dave Chamber's tool didn't work cleaning a culvert that was plugged top to bottom, but it did work on one culvert that wasn't completely plugged. Tim will get a price from Jetter Clean. Harlan will ask Dave for a quote on culvert cleaning per culvert. Christopher Frederick suggested checking with residents at the top of 490<sup>th</sup> about a water retention pond. He suggested checking with the legislature. Lori pointed out that since the township dug into the hill at the top of 490<sup>th</sup> St there have been several mini landslides causing it to resemble the condition it was in prior to the work done by Bob Lorentz. Tom said we can look at it and include it with the plan to address other landslides in the township. Tim said the minimum maintenance spillway and the other minimum maintenance road is under water. Tom made a motion to approve the Road Tour. Cheryl seconded the motion. The Motion prevailed, 4-0.

Mary asked for clarification on the dust control discussion at a previous meeting. Cheryl remembers that Evergreen will do hills, but residents are able to choose who they want to use. Lori will post it on the web site. Residents will pay the dust control company. Gary Lindsey suggested that perhaps the township could save money on replacing gravel by using dust control on more of the roads. He said people might be surprised at how much dust is lost by cars driving on it

Mary brought a quote from Paul Sekora for \$34,600 to redo the road, put in a culvert, put in ditches on 526<sup>th</sup>. John Speckle said he thinks the road is fine the way it is because it's just a gravel road of little significance. He pointed out there are more significant projects the township could use those funds for. There are gas lines in that area, too. That road should be a 4 rod road according to one resident. Tim asked if Paul spoke with an engineer. Cheryl Olson suggested checking in with Bolten & Menk. Christopher Frederick said there are significant encroachments on the right-of-way, and he would like to see the township take a little more of an aggressive stance in reclaiming the right-of-way. Other townships have posted right of way signs to inhibit agriculture encroachments. John Speckle said he agrees with Christopher, there needs to be action on the issue. It could escalate to the Department of Agriculture. It's a finable offense. Tom said the township should order 100 Right of Way signs with posts and also send out notifications to the farmers. All other issues pertaining to 526<sup>th</sup> are tabled. Tim will place temporary flags on behalf of the township. Christopher said his communication lines got ripped up. Consolidated will pay for it.

Gary Lindsey said Deerwood Trail is a mess. Tom said the weather has hindered their road work a lot. They are hoping to get to it next.

Someone notified supervisor Cheryl that 490<sup>th</sup> street was graded at midnight last night. She brought photos. Tim said he will talk to the farmer that may have done it. Tom said to just let him know not to do it in the future.

Harlan asked how much gravel to put down. 300 ton should go on the narrow roads and wide roads so at least everyone gets gravel. Tim made a motion for all roads to receive 300 tons per mile of gravel. Tom seconded the motion. The Motion prevailed, 4-0.

### **Tabled Items**

Quotes from Paul Sekora on Old River Bluff and 526<sup>th</sup> is tabled until next meeting.

Greg Depute's field berm is tabled until the next meeting.

Dodge Replacement is tabled until the next meeting.

### **Adjourn**

Tom made a motion to adjourn. Tim seconded the motion. The motion prevailed and the meeting adjourned at 9:04 pm.

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Mary Milbrath, Chair

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Date

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Lori Cullen, Clerk