

BELGRADE TOWNSHIP BOARD MEETING
NICOLLET COUNTY SATELLITE OFFICE
March 19th, 2019
MINUTES

The Belgrade Township regular monthly meeting for March was held on March 19th, 2019 at the Nicollet County Satellite Offices in North Mankato. Chairperson Mary Milbrath, Supervisor Craig Smith, Supervisor Tim Lorentz, Supervisor Cheryl Michels, Treasurer Konnie Pierson and Clerk Lori Cullen were present as well as Jason (Ground Zero), John Walser (Evergreen Companies), Harlan Olson, and township residents, as listed on the sign in sheet.

Mary called the meeting to order at 7:00 P.M.

Craig made a motion to approve the agenda. Tim seconded the motion. The motion passed.

Craig made a motion to approve February 12th Meeting Minutes. Tim seconded the motion. The motion passed.

Konnie gave the Treasurer's Report for February. There was \$3,421.28 in Simple Checking and \$12,423.86 in the Platinum account as of February 28th, 2019. There was \$406,056.36 in the ICS account as of February 28th, 2019. Interest for the month of February for the Platinum Account was \$1.19. Interest for the month of February in the ICS Account was \$717.79. Tim made a motion to approve the Treasurer's Report. Craig seconded the motion. The motion passed.

Craig made a motion to approve the February Claims and Payroll. Tim seconded the motion. The motion passed.

Mary reminded everyone of Board Meeting Etiquette.

OLD BUSINESS

There were no additions/corrections to the following old business: Huntley Wilmarth; FEMA; Time clock; Snow policy; Employee Manual 40 hours/week; Fire Report; Smith Spillway; New lights on Dodge; Holtmeier Construction

NEW BUSINESS

Jason, from Ground Zero, gave both a recap of last year and plans to evaluate what can be improved upon. They hauled rock and delivered in 3 days what would have taken 15 days for Belgrade employees to do. He brought dust control quotes, gravel quotes and hauling quotes for the board to review.

John Walser from Evergreen Companies brought dust control quotes for the board to review. He gave a presentation on the product they use and the application process. They use 38% Calcium Chloride. They put on 2 applications; two-thirds between May 15th and June 15th, then in August they apply the final one-third.

Lori reminded the board to check their email for the name of a resident requesting culvert cleaning.

Lori thanked Mary for the coupon which saved the township \$80. There's an extended warranty available for the shop time clock that's offered by Office Depot. The board declined purchasing it.

Craig explained that the information received regarding an extended CAT warranty costing \$11,366.71 is basically like an insurance policy. Craig said we need more information before a decision can be made. Craig asked Harlan to check into it. There is an extended warranty and a maintenance agreement. The board tabled it until next meeting.

Edward noticed there is an unnecessary horse road sign on Old River Bluff Road. Edward was wondering if the township would authorize relocating the sign up to 490th street, between County Road 13 and the first curve (facing CR 13). Tim made motion to relocate the sign. Craig seconded the motion. The motion passed.

Mary read the levy amounts for each fund that were approved at the Annual Town meeting.

Mary asked if we should start getting quotes on the cost of cleaning and/or replacing culverts that are in disrepair as well as ditch clean-outs. Tim thought it would be a good idea to at least get quotes. A township resident, Dennis, asked if maybe we could include installing a culvert on his road

where water is going across. Mary said we could get quotes for that as well. Tim and Harlan said the ditch is most likely too shallow, so there's not a place to put one.

Mary asked about replacing the Dodge. She encouraged the supervisors check out a nice one that a neighboring township recently purchased. Craig agreed that it does need to be replaced relatively soon. He's been looking at a Ford that's coming out next year with a gas engine. Craig would like to wait to see how some of these other projects go.

Lori requested reimbursement for \$100/quarter for office expenses. The previous clerk had quarterly reimbursements as well. Cheryl felt that the amount should be more since it involves using a space heater during the fall/winter as well as cooling in summer, running the laser printer and laptop regularly and lights. Cheryl made a motion to reimburse the clerk \$150/quarter. Tim seconded the motion. The motion passed and will be retroactively reimbursed for 2017 and 2018.

When a road is closed, we must notify the sheriff. Harlan requested that we post on the website that it is illegal to drive around, move and/or tip over road closed signs.

Road Signs quotes from 2 companies. E.F.A. & M&R Signs. Mary called and got pricing information on aluminum signs. M&R gave a price of \$1,790.40. The E.F.A. signs were less but were plastic. Right now, we are renting them for \$4.12 each per day. Harlan requested a roll up sign, maybe two. Craig didn't see the need for roll up signs right now. Craig made a motion to purchase 5 signs and six stands from M&R signs. Sheryl seconded the motion. The motion passed.

Mary received email from residents on Honey Suckle Lane and Birch Bluff explaining that they are having water issues in their lawns. Mary wondered who to refer them to. Tim suggested getting their yard tiled. The board agreed that it is not something that the township is responsible for.

Mary said that it is important for the employees to take lunch breaks to keep your blood sugar up. She said you need to regenerate. For safety's sake the employees need to take a 30-minute break where they clock out and eat or regroup.

Mary made a motion stating the recording of meetings will just be to assist in preparing minutes and not kept as a permanent record. Tim seconded the motion. The motion passed.

Spring Training (MAT) is tomorrow in Mankato. All board members are encouraged to attend.

Edward asked about the Facebook page. The board will not engage in further conversations regarding a Facebook page that is not sponsored by the board.

Craig made motion to use Evergreen for Dust Control. Cheryl seconded the motion. The motion passed. Tim opposed because there was no discussion on the proposals that came in.

Harlan asked if Edward and Tom could attend LTAP, like he did 2 years ago. He thinks it's beneficial. Mary made motion that they be able to attend in April if it's offered. Craig seconded the motion. The motion passed.

ADJOURN

Craig made a motion to adjourn. Cheryl seconded the motion. The motion passed and the meeting adjourned at 8:11pm.

Mary Milbrath, Chair

Date

Lori Cullen, Clerk