

**BELGRADE TOWNSHIP BOARD MEETING**  
**NICOLLET COUNTY SATELLITE OFFICE**  
**February 12<sup>th</sup>, 2019**  
**MINUTES**

The Belgrade Township regular monthly meeting for February was held on February 12<sup>th</sup>, 2019 at the Nicollet County Satellite Offices in North Mankato. Chairperson Mary Milbrath, Supervisor Craig Smith, Supervisor Tom Langdon, Treasurer Konnie Pierson and Clerk Lori Cullen were present as well as John Voigt (Holtmeier Construction), Harlan Olson, and township residents, as listed on the sign in sheet. Supervisor Cheryl Michels and Supervisor Tim Lorentz were absent.

Mary called the meeting to order at 7:00 P.M.

Tom made a motion to approve the agenda. Craig seconded the motion. The motion passed.

Craig made a motion to approve January 8<sup>th</sup> Meeting Minutes. Tom seconded the motion. The motion passed.

Konnie gave the Treasurer's Report for December for the Simple Checking and Platinum accounts. There was \$13,409.51 in Simple Checking and \$12,053.27 in the Platinum account as of December 31<sup>st</sup>, 2018. She then gave the January balances. There was \$9,093.01 in Simple Checking and \$16,884.65 in the Platinum account as of January 31<sup>st</sup>, 2019. There was \$420,338.57 in the ICS account as of January 31<sup>st</sup>, 2019. Interest for the month of January for the Platinum Account was \$1.12. Interest for the month of January in the ICS Account was \$846.78. Craig made a motion to approve the Treasurer's Report. Tom seconded the motion. The motion passed.

Tom made a motion to approve the January Claims and Payroll. Craig seconded the motion. The motion passed.

Mary reminded everyone of Board Meeting Etiquette.

OLD BUSINESS

Mary made a motion to elect Tom Langdon to be the Vice Chair. Craig seconded the motion. The motion passed.

The township received a check from both the Schwickerts (for final cartway expenses) and the Simmons invoice.

There were no additions to the following old business items: Time clock; New Officer List for MAT; Overtime per federal guidelines; Safety Deposit Key; Culvert issue; Adding Agenda items; Dust control for residents; What is an Open Meeting; Huntley Wilmarth; Schwickert Cartway; New Drug screening resource; Board of Audit date; Purchase new equipment; Fire Dept update; Purrier Court property damage; Gravel Contract; Invoices for High and Simmons

NEW BUSINESS

The Huntley Wilmarth Meeting was rescheduled due to weather conditions.

Mary said about 86 pages of FEMA paperwork has been done. There are about 60 more pages to go. Mary will be meeting with the Joyce D. from FEMA.

Lori shared her research on time clocks with the board. Harlan and Tom said they would like a plain, simple timeclock. Tom made a motion to approve getting the time clock. Craig seconded the motion. The motion passed.

Craig said our Snow Policy is similar to what Nicollet County has. The county does not want township plows out before 5:00 A.M. No changes were made to the snow policy.

The board discussed and clarified some of the wording in the Employee Manual regarding 40 hours/week; overtime and part time. Mary suggested switching to have Tom be the first person to call in

the event of the shop alarm going off. Tom was in agreement. Craig made motion for FT & PT employees to get paid for 2 hours minimum for going out on an "after hours call-out", (excluding hill lights) retroactive to January 31<sup>st</sup>, 2019.

Craig gave a Fire Report. There is a meeting on Feb 25<sup>th</sup>. All are welcome to attend. The preliminary budget ranges from \$90,000 up to \$92,600. Osha suits, new water truck and a new pump truck are on the list of items to be purchased. They recently purchased the new washer and dryer. Belgrade Township owns the biggest share of the fire dept, at 33%.

Craig said some residents are contacting him and asking him what's going on with the Smith Spillway. Craig would like to hire Bolten and Menk to do a report on it. Jim Johnson expressed concern that doing nothing will allow it to get worse. Andy Johnson explained there is no other access to that property. Craig Smith Junior said if he gets hurt who is going to come help him. Craig senior said the fire department will not drive down there. 8 residents have property down there. Tom made a motion to have Bolten & Menk come and evaluate it. Craig seconded. The motion passed. Mary will contact Bill from Bolten & Menk.

Craig said we might need to hire a dozer to come in and push back some of the high snow banks at the corners/intersections in the township. The board authorized Craig to make the call if needed.

Tom wanted to purchase new lights for truck. Craig made a motion for Tom to get new lights on for the truck. Mary seconded the motion. The motion passed.

John Voigt from Holtmeier Construction gave the board some material on pricing. The board thanked him for coming.

Craig is going to check on a couple of places regarding dust control pricing. Deegan Construction does dust control. Maybe Smith Lawn & Landscaping. He'll report at the next meeting.

Lori brought life insurance information for the board to review. The township provides a small policy for the full-time employee after a year of employment has been fulfilled. Craig made a motion to get the cheap life insurance. Mary seconded the motion. The motion passed.

ADJOURN

Tom made a motion to adjourn. Mary seconded the motion. The motion passed, and the meeting adjourned at 7:51pm.

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Mary Milbrath, Chair

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Date

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Lori Cullen, Clerk