

**BELGRADE TOWNSHIP BOARD MEETING  
NICOLLET COUNTY SATELLITE OFFICE  
January 8<sup>th</sup>, 2019  
MINUTES**

The Belgrade Township regular monthly meeting for January was held on January 8<sup>th</sup>, 2019 at the Nicollet County Satellite Offices in North Mankato. Chairperson Mary Milbrath, Supervisor Craig Smith, Supervisor Cheryl Michels, Supervisor Tom Langdon, Supervisor Tim Lorentz and Clerk Lori Cullen were present as well as Harlan Olson, and township residents, as listed on the sign in sheet. Treasurer Richard Timm was absent.

Lori called the meeting to order at 7:00 P.M. Tim nominated Mary for chair. Tom seconded. The motion passed. Scott formally declined the treasurer position with a letter explaining the reason being potential for a conflict of interest with his business that he was unaware of at the time he filed. Mary made a motion to appoint Konnie Pierson as the new treasurer until the next election in two years. Tom seconded. The motion passed. Lori will purchase the new laptop for the treasurer.

Tom made a motion to approve the agenda. Craig seconded the motion. The motion passed.

Craig made a motion to approve December 11<sup>th</sup> Meeting Minutes. Mary seconded the motion. The motion passed.

Lori Cullen gave the Treasurer's Report for December. There will be a December and January report next month for the simple checking and platinum account. There is \$464,491.79 in the ICS account as of December 31<sup>st</sup>, 2018. December interest in the ICS account was \$875.63. Tim made a motion to approve the treasurer's report. Tom seconded the motion. The motion passed.

Tom made a motion to approve the December Claims and Payroll, with the exception of MN Iron and Metal. Craig seconded the motion. The motion passed.

Mary reminded everyone of Board Meeting Etiquette.

Lori read what an Open Meeting means according to the Minnesota Association of Townships.

#### OLD BUSINESS

There were no additions to the following old business items: FEMA Meeting in November; Hire engineer for FEMA; Review snow policy/road issues; Gravel questions; Fire dept update; Oath of Office and Board of Audit; Matthew Gehrke email – Verizon tower; Supervisor/employee phone etiquette; Employee wage comparison; Harlan's review; Hire another PT Employee; Simmons Invoice; Kristin Gonzolas- annexation; Resident (Dale); Resident (Loren Lindsey).

#### NEW BUSINESS

Lori swore in newly the elected officials prior to the beginning of the meeting.

Mary was elected Chair at the opening of the meeting

During the re-organizational portion of the meeting the amount for mileage reimbursement dropped to \$0.50/mile, which is below the Federal standard.

The current time clock has not worked for a few months. The board told Lori to check into replacement cost and the option of electronic time cards.

All the board members were asked to check for accuracy on the New Officer List that MAT would like returned to them for updates.

Overtime per federal guidelines is set at OT after 48 hours. The board discussed this during the reorganizational meeting and chose to stay with OT after 40 hours, as described in the employee handbook.

Mary asked who has the two Safety Deposit Keys. Craig said that Richard has a key. Lori will get the key and bring it to the next board meeting.

Tom said there was a culvert that needed a new band, but it's been taken care of already.

Lori asked if agenda items from the board could be sent to her by the Monday before the meeting so she can include it on the agenda.

Dust control for residents will be in newsletter again this year.

Huntley Wilmarth sent out a mailing to township residents. They're evaluating whether the high voltage powerlines are necessary or not. There are meetings coming up, one this week on Wednesday. Mary expressed

frustration regarding the way their maps make it appear as though no one lives along some of their proposed routes. She said at their meetings they are very stone faced about which direction they will be going. It's always good to attend those meetings.

The Schwickerts have started cutting trees around their future cartway. Mary said Lori had paperwork stating they cannot begin work until they pay their township attorney bill in full. Christopher Kamath sent their attorney a cease and desist letter. Tim will drive by Schwickerts tomorrow to see if they've stopped clearing.

Lori said we can now use Mankato Clinic for all drug screening service requirements because they have a state certified Dr who is licensed/authorized to give final results.

The Board of Audit/Budget date is set for February 5<sup>th</sup>.

Fire dept has an all board on February 25<sup>th</sup> and budget meeting on February 28<sup>th</sup>

Wendy Holtz, on Purrier court, wants to know what the board is going to do to repair damage to her property done by the township. Tom said in the spring he and Harlan will take care of it. Tom would like to get reflective markers (little reflector sticks) to mark and protect lawns.

Craig would like the board to consider purchasing a disc reclaimer for behind Kubota as well as a pole saw to mount on Kubota bucket. The pole saw would extend the current 8 ft reach of the bucket. The floor in pup trailer is bad. He also believes it to be a good idea to repair this using a product that Crysteel has. It's a spray on product that's as hard as glass and could potentially be used in the freightliner as well. The product is permanent, and he was told should tolerate the crushed rock. It is also claimed that it outlasts regular steel or hard ox. In comparison, to weld in a floor on top of existing floor, which ripples, this would reportedly stay level. No decision was made tonight.

Tom's still working on his class A and hoping to have it soon.

Craig brought a contract for gravel with quotes from SMC. The price has stayed the same. Tom made motion to approve SMC contract at \$2.85/ton for quartz 1" with fines. Craig seconded. The motion passed.

Harlan requested earlier in the meeting if there had been any payment on the High invoice. Tim updated the board that Donald High has received the letter with invoice.

The Simmons invoice was sent certified with a return receipt requested.

ADJOURN

Tom made a motion to adjourn. Tim seconded the motion. The motion passed, and the meeting adjourned at 8:17pm.

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Mary Milbrath, Chair

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Date

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Lori Cullen, Clerk