

Belgrade Township Monthly Meeting
March 21st, 2017

The Belgrade Township regular monthly meeting for March was held on March 21st, 2017 at the Nicollet County Satellite Offices in North Mankato. Chairman Craig Smith, Supervisor Mary Milbrath, Supervisor Randy Gish, Supervisor Tim Lorentz and Clerk Lori Cullen were present as well as Harlan Olson, Jason Kuester (Ground Zero), Alan Honnerman (Schaeffer's Oil) and Dave Chambers. Treasurer Richard Timm was absent.

Craig called the meeting to order at 7:00 P.M.

The minutes from the February 14th, 2017 meeting were reviewed. Randy made a motion to approve the minutes. Mary seconded the motion. The motion passed.

The minutes from the February 28th, 2017 Board of Audit meeting were reviewed. Mary made a motion to approve the minutes. Tim seconded the motion. The motion passed.

The minutes from the March 9th, 2017 special meeting were reviewed. Tim made a motion to approve the minutes. Randy seconded the motion. The motion passed.

Lori Cullen gave the Treasurer's Report. There is \$200 in the Checking account, \$15,007.09 in the Platinum account and \$377,745.02 in the ICS account as of February 28th, 2017. Randy made a motion to approve the Treasurer's Report. Tom seconded the motion. The motion passed.

Claims were reviewed from February 1st, 2017 – February 28th, 2017, as well as February's payroll. Randy made a motion to approve the claims and payroll. Tom seconded the motion. The motion passed.

OLD BUSINESS

CPA – The town voted at the Annual Town Meeting to have an External Audit done on the 2016 records. There will be a cap of \$7,500, with the goal of keeping the cost as close to \$5,500 as possible. Lori will make contact with CPA Firm

Harlan and Tim are following up on hiring another part-time employee. Harlan suggested Gary Gitner after reviewing applicants with Tim. Tim spoke with applicant Hinniker, but he is only able to help on weekends, which isn't enough availability. Tim said he can make plans around the townships needs during gravel hauling season if his assistance if needed.

Cost for resident if requesting a special audit by the board is to remain the same as the previous year. Dust Control Bids - Deegan's Construction texted Randy a quote - \$0.93 per foot at 18 feet wide using Calcium Chloride. Ground Zero presented a quote for \$0.90 per foot using Magnesium Chloride @ 0.75 gallons per foot, 18 feet wide. Randy said we do approximately 1,700 feet per year. Craig said we are only applying on the hills. Residents will need to contact the clerk, Lori if they want to pay for their own dust control. Payment must be made before May 5th by any resident requesting dust control. Tom made motion to have Ground Zero do the dust control application. Tim seconded it. Motion passed.

BAS Census Update – Nothing new to report

No changes or revisions have been made to the Snow Removal Policy.

The website is working, but still under construction. Supervisors are in the process of establishing their email addresses.

Clarification on Holiday/Regular hours for Full-Time Employee - Lori updated with correct info.

Lori will bring copies of FT & PT Employee Handbooks for Tom and other Supervisors.

NEW BUSINESS

Al Honnerman from Schaeffer's Oil address the board. He thanked Belgrade Township for doing business with them for 20 years. Al gave a short history about his company. He said they manufacture very high performance product. It's a mined product. They are the pioneers in using element which is numbered

#42 on the periodic table. Their product is waterproof. It also helps prolong engine life and endures very high heat. Craig asked if they offered any type of warranty like another company. Al said they can't offer the same type of warranty. They manufacture 400 different products.

The township grader, Harlan Olson, brought up some road issues. He said some road issues are due to plugged culverts. They are issues haven't been dealt with for a couple of years. 48" culvert on west side of road is critically bad. FEMA money should have been applied for. Randy said they got a little, but it was a more complicated endeavor than one would think. We got a small amount. Harlan also addressed Old River Bluff Road. Craig said there is too much to do in one year and we will need to prioritize and start with the most urgent and go forward. Resident Dave Chambers suggested to contact Holtmeier because they have a truck that sucks debris out of the culverts. Due to the spring conditions it is not possible to do right now. Tim gave a description of a pole you attach to your backhoe. There was no price, only a video to watch. Harlan said it would be nice to rent one to try it our first.

Dust Control/Gravel quote update – Ground Zero brought a written quote. Dave Chambers expressed concern about the roads getting enough gravel. His road is due. Craig explained that they plan to do the gravel as much as possible, however the other ditch/culvert work may cause us to have to decrease our spending on gravel. Jason stated he is fine waiting until our next meeting for a decision.

Lori called and emailed the company who has the hill lights we previously purchased. The company has not responded. This will be tabled until mid-summer.

Spring Road Tour Date - Craig, Tim and Harlan will conduct the Spring Road Tour on Wednesday, March 29th at 1:00pm.

The board has had a life insurance policy for several years. Lori will call Richard Timm to get his thoughts about the policy. If Richard is OK with cancelling the policy we will discontinue it. Randy made motion to opt out of life insurance policy. Tom seconded the motion. The motion carried.

OTHER BUSINESS

MN Association of Townships Spring Training for Board on Wednesday, March 22th, 2017

ADJOURN

Mary made a motion to adjourn. Tom seconded the motion. The motion passed and the meeting was adjourned at 9:04 pm.

Craig Smith, Chairman

Date

Lori Cullen, Clerk